



# LOCKING PARISH COUNCIL



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## Minutes of a Meeting of Locking Parish Council's Finance & Strategic Planning Committee held on Thursday 27<sup>th</sup> February 2020 19.00hrs at the Parish Hall, Grenville Avenue, Locking

Meeting opened: 19.00hrs

Meeting closed: 20.30hrs

**Present:** Councillors: Cllr Jo Roberts (Chairman), Cllr W Bearsby (Vice Chairman) Cllr Paul Jones, Cllr John Keates, Cllr Paul Fowler

### MATTERS FOR DECISION

**FSP01) To elect a Chairman**

**RESOLVED:** That Cllr Jo Roberts be elected

**FSP02) To elect a Vice-Chairman**

**RESOLVED:** That Cllr W Bearsby be elected

**FSP03) To receive Apologies for absence and to approve reasons where appropriate – the Clerk, Cllr Les Mason**

**FSP04) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations – None declared.**

### PUBLIC PARTICIPATION

**FSP05) To receive and hear any person who wishes to address the committee – None**

### MATTERS FOR DECISION

**FSP06) Draft Terms of Reference:**

- a) Cllr Jones proposed, seconded by Cllr Keate that the draft TOR's for the Finance & Strategic Planning committee were **AGREED** following amendments.
- b) **AGREED** that the draft TOR should be placed before the Full Council for ratification on 5<sup>th</sup> March 2020

**FSP07) Review of LPC Financial Documentation (previously circulated):**

- a) It was **AGREED** that considering there were a number of policies covering this subject that further work/examination needs to be conducted on the LPC Financial Regulations and the LPC Internal Financial and Management Risk Assessment Schedule.

**FSP08) Draft Policy Documents – Financial Reserves Policy:**

It was **AGREED** that Cllr Roberts would produce a new format for policies starting with this draft policy

**FSP09) Formulate a 5 Year Strategic Financial Plan for adoption by full council – It was **AGREED** that the Committee would meet on a Saturday morning for a workshop type session, deferred for that meeting to be arranged.**

There being no further business the meeting Chairman closed the meeting at 20.30hrs

Signed (Chairman).....

Date.....

The next meeting of the Finance & Strategic Planning Committee to be held on Tuesday 17 March 2020 at the Parish Hall, Locking