



LOCKING PARISH COUNCIL



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Minutes of a Meeting of Locking Parish Council held on Thursday 9th January 2020 at 7:30pm in The Parish Hall, Grenville Avenue, Locking

Meeting opened: 19,30hrs

Meeting closed: 21.30hrs

Present: Councillors: P Jones (Chairman) J Keate (Vice Chairman) P Fowler, P Lacey, Mrs W Ashdown, W Bearsby, Ms J Roberts, E ap Rees, Mrs J Searle, A Hetherington, C Prosser

Also, in attendance: The Clerk, Unitary Cllr T Porter, 4 members of the Public

MATTERS FOR DECISION

- C172 To receive Apologies for absence and to approve reasons where appropriate –**
Cllr L Mason
- C173 To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations. None received**

PUBLIC PARTICIPATION

C174 To receive and hear any person who wishes to address the Council, upon prior notice being received.

- a) Unitary Cllr T Porter reported the following: –
- North Somerset have been unsuccessful at borrowing a velocity meter from Wessex Water, so we asked WW and the EA what type of meter would be best to buy and looked at buying a handheld meter we could use, which we could also make use of in other situations this turned out to be £6k.
So; we are now talking to the Environment Agency to see if they can advise on a cheaper but still good quality meter. Although the overspend this year is such that we are un-lightly to be able to get one this financial year. LPC **AGREED** that the Clerk contact Wessex Water to request for a loan of a flow meter
 - At the last Executive meeting of North Somerset Council, a new policy has been agreed to give Town & Parish Councils more power over the introduction of 20 MPH zones, on the basis of benefiting Pedestrians, cyclists and horse riders. This also supports the climate change policy of North Somerset. This has been welcomed by many Town & Parish Councils.
Costs must generally be met by the town or parish councils although there is a little money available from the “integrated transport block” for special cases.
North Somerset will group together costs of the Traffic regulation order (£3,500) to help town and Parish Councils.
 - There are proposals to introduce charges for collecting green waste. There will be help to encourage residents to compost. This is long term ambition to reduce need for collection helping Climate change. Also help to set up community composting schemes. Cost will be £50 per 250 litre bin per year. 65% of Councils charge for green waste. Av £46. Saving £450 ,000 in 2020/2021.
 - New corporate plan, out for consultation until 17th Jan.
 - Framework for Heritage, arts and culture. £65k for officer to promote
 - North Somerset and the other authorities have formally withdrawn the Joint Spatial Plan. North Somerset will produce it’s own local plan, ensuring cross boundary issues are considered in co-operation with combined authority and other councils.
 - Locking Neighbourhood plan. N Somerset officer to help at the next stage is Celia Dring.
 - New parking policy, reduced charges Weston, charges to be introduced in other towns.
- b) Police Report – No report received. New dates for beat surgeries to be published on Parish Notice Boards

C175 Chairman's Report

- a) I wish you all a 'Happy and Prosperous New Year' and welcome Councillors to 2020.
- b) During December 2019 Council received notification that the Gladman Appeal had been dismissed and that our representations were in line with the findings of that appeal. Whilst an important precedent has again been established it is believed that NSC is about to review its Core Strategy Policies. It is understood that consultation will take place with Parish Councils before any decisions are made as there could be the potential for development applications within the village boundary or infill areas if current core policies are relaxed - we need to be involved in this consultation!
- c) I am grateful to all who made our festive celebration at the Coach House such a success, I believe we have one or two skittle sharks who if we have another match will have to be handicapped, play left handed or blindfolded in order to allow others the chance to win.
- d) On to 2020, I believe that this new year will bring us as a Parish Council many challenges, the first being the precept for 2020 - 2021 which will be addressed by Councillors later on during this meeting. I am sure that Councillors will agree that our clerk has put in a tremendous amount of work in putting together the estimated budgets and forecasts for this year's precept figures. It goes without saying that as the Responsible Finance Officer her financial input and advice is valued and respected by all - her contribution is appreciated.
- e) I will be attending the Good Councillor's Course on Saturday morning 11 January 2020. Also Councillor Searle and I are attending the Town Hall for NSC Wilding's Meeting next week which as you are aware concerns the use of open spaces in growing wild flowers etc. An update from that meeting will be provided to Council at our next meeting.

MATTERS FOR DECISION

C176 To receive and confirm the Minutes of the meeting held on 5th December 2019

RESOLVED: That the Minutes of the Council meeting held on 05/12/2019 (previously circulated), be taken as read, agreed as being a true and correct record and as a consequence, signed by the Chairman of the meeting.

C177 Finances:

- a) **To receive and approve monthly expenditure for December 2019 Agreed (signed b Cllr Lacey)**
- b) **To receive and note the Bank Reconciliation for November 2019. Noted (signed by Cllr Lacey)**
- c) **To receive and agree any Grant applications.** None received
- d) **To agree Estimates for Council, Hall, Park, Green & Estates Committees for FY 20/21 – AGREED** with no amendments
- e) **To consider and agree Projects for Financial Year 2020/2021 – AGREED** to defer until February Meeting
- f) **To agree Precept for Financial Year 2020 / 2021 – AGREED** Precept set at £106,000.
Cllr Keate called for named vote:
For: Cllr Jones, Lacey, Searle, Hetherington, Ashdown, Roberts, Fowler, ap Rees, Prosser
Against: Cllr Keate
Abstain: Cllr Bearsby
- g) **To confirm signatories/authorisation for new bank account – AGREED** all members of Executive Committee be signatories

C178 Regular Reports: To receive and note the following regular reports:

- a) **CPRE – Mr C Dumbell** gave the following report:
 - a) CPRE next meeting is Monday 13th January, but over the Christmas/New Year period some interesting information has come up
 - b) On 23rd December the "Sanders Land" at Bleadon planning appeal decision was released (it had not been expected till the New Year). It is attached and Councillors may find it of interest - it relates to a greenfield site adjoining (but outside) the settlement boundary and was for up to 200 units with 30% affordable. In some respects the issues were similar to Ponderosa. The appeal was rejected.
 - c) We are now in the period during which both the Bleadon case and the Ponderosa decision can be taken further by the unsuccessful appellants, but no indication so far.
 - d) Further applications for housing in similar unallocated greenfield locations outside settlement boundaries are being pushed - 1 in Long Ashton (which has a Neighbourhood plan) and 1 in Churchill - and CPRE will discuss both with a view to objecting. I will also be asking we investigate why the duplicate planning application at Laney's Drove appears still active on the NSC website despite the recent Inspectors decision and the fact that there has been no fresh documents on the website since October 2017.

- e) Taylor Wimpey have just released an initial "advert" for their first phase of 223 units on the Mead Fields scheme, with a pre-launch event at The Campus on Saturday 18th January. The leaflet describes Mead Fields as being an extension to West Wick (which it isn't in NSC planning minds) rather than part of Parklands.
 - f) Cllr Steve Bridger - who is the NSC nominee to attend CPRE meetings - also reported that, in relation to matters on our agenda - updates as follows
 - g) Climate Emergency Strategy - NSC had a meeting On 8th Jan in fact, and discussed - among other things - which SPDs we need to beef up as a priority - as the new Local Plan will take a while to prepare.
 - h) North Somerset Council voted on 7th Jan to formally withdraw from the **JSP** process. BANES and S. Gloucs likely to follow suit over the coming weeks. Bristol CC unsure - but the JSP falls anyway 3 months after one of the councils withdraws (as we have now done).
 - i) We are now free to focus on preparing the new Local Plan. The report that went to the scrutiny panel last Friday can be accessed here:
<https://apps.n-somerset.gov.uk/Meetings/document/report/NSCPM-34-2>
 - j) Bristol Airport - a special one item P&R Committee will be held in early-to-mid February. TBC.
- b) **PC Committees & Working Parties:** IT Working Group give a brief update to advise their last meeting was on Monday 6th January. Under discussion/review is the current IT equipment, interim email protocol – there has been lots done but still lots to do.
- c) **Locking Parklands Stakeholders:** 23 January 2020 next meeting to be held at 9.30am at The Radio Wing.

C179 Planning:

- a) **19/P/2887/HHPA – 8 Varsity Way, Locking.** Prior approval request for the erection of a single storey rear extensions with a pitched roof that would 1) extend beyond the rear wall of the original house by 3.5 metres; 2) have a maximum height of 3.62 metres and 3) have eaves that are 2.5 metres high – NSC Planning letter on website advised that prior approval is not required - Noted
- b) **19/P/2904/NMA – Phase 12 Locking Parklands –** Non-material amendment to application 17/P/5631/RM (Reserved Matters for approval of access, appearance, landscaping, layout and scale for the erection of 15ono dwellings pursuant to approved outline planning permission 13/P/0997/OT2) to allow the removal of the private footpath link connecting plot 1 and Farnborough Road – It was noted that these works had already been undertaken.
- c) **19/P/2957/TPO – Flowerdown Estate, Former RAF Locking Staff Quarters, Flowerdown Road Locking –** T189, T220, T221, T247 – Crown reduce by 2 metres. T180, T317, T318, T325, T353 – Crown thin by 10%. T299, T301, T338 – Crown reduce by 3 metres. T219 – Reduce length of long lower limb extending to the road by up to 2 metres. T233 – Reduce lower boundary by 1.5m.c – **AGREED** Neutral
- d) **19/P/2950/FUL Land of Anson Road, Locking Parklands –** Construction of a new two-storey GP Surgery containing 20 consulting/treatment rooms together with associated car park and landscaping. **AGREED** Support, Clerk to raise concern regarding adequate parking for staff and patients
- e) **19/P/2983/FUH – 2 Church Cottages, The Bury, Locking –** Extending the decking area at house level to provide level external space at house level - Neutral

C180 Old Banwell Road Playing Fields Development Group: To receive and approve draft Terms of Reference for Sub Committee as there was one amendment to the previously circulated draft document it was **AGREED** that the draft document be received at the next Estates Committee for approval of the amendment.

C181 Pocket Park – AGREED expenditure of £4018.00 be approved subject to the funding application be awarded.

C182 Grievance & Disciplinary Policies – draft policies previously circulated AGREED to adopted Grievance & Disciplinary Policies without any amendments

C183 Upgrade to Windows 10 – support for Windows 7 will no longer be available after 14 January 2020 - **AGREED** to accept quotation from 2IT Systems Ltd for the amount of £261.97 inc VAT for The upgrade to Windows 10

C184 Flooding - Update & Action as required:

Working Group:

Cllr Prosser had produced a report on behalf of the FWG along with a detailed report from Mr Paul Southcott, Civil Engineering Services. Given the advice received it was **AGREED** that quotations for a Topology Report be obtained to help formulate next steps.

C185 Street Naming: Update

- a) Derek Mead Way – NSC have noted the Parish Council's wishes and I will be in touch if the road is extended into Locking Parish Council's area. Please note that as there was no Magistrates Hearing to decide the road name in the Parish of Banwell that the road name will be discussed on the 22nd January at the council's Planning and Regulatory Committee - Noted
- b) Russell Road/Russell Avenue - With regards to issue raised around the potential for confusion surrounding the names, NSC require further details as to what issues these road names are causing. At present they are not aware of anyone using Russell Road in their address. However, Russell Avenue is referred to by many residents, therefore this road name cannot be changed. Russell Road is as far as NSC know an existing 'historic' road name which possibly could be changed; however, this would cause issues for the new school who were going to refer to this road name in their address. Changing Russell Road will take at least two months as a site notice will need to be erected notifying others of the proposed name change and then as the Parish Council is aware, objections to the name change can be made to the Magistrates Court.
The Parish Council would need to provide further details as to the issues with the road names as soon as possible so that the address of the school can be finalised – Councillors noted the comments

C186 Traffic Management:

- a) The Bury – Response from NSC regarding LPC request to consider The Bury to be a one-way system
 - NSC traffic counter on Oldmixon Road tells us that now that the road through Haywood Village is open the volumes on Oldmixon Road have decreased, which will have a positive impact on traffic using The Bury.
 - NSC recently took a traffic count on The Bury which did not suggest there was any rat running, the flows were high in both directions during peak times, rat running would suggest that flows in one direction are considerably higher than the other in the morning and then this is reversed in the evening, the traffic count did not show this. On average we are only getting 75 vehicles an hour over the 5 day working week in both directions, the weekly average number of vehicles northbound is 777 and southbound 803.
 - Locking Village has been fortunate that it has not experienced any personal injury accidents in the last five years, from a road safety point of view these low volumes with no accidents do not present a problem which should be solved by restricting the movement of traffic along the road.
 - NSC cannot see any reason to implement a restriction to prevent the use of the road by the public, a restriction should only be used to prevent a danger to the public, this is not present and therefore unable to recommend the implementation of a restriction on The Bury.
- b) Completed Works on A371 – closing of the layby
NSC did highlight this as a possibility in the early phases of the project but only as a potential issue (which we thought would be an unpopular decision if it was required). As it stands we don't need to close off the layby and we have therefore maintained public access. One area where there may be a misunderstanding is that the safer routes to school fund, a separate project which is due to be implemented on the A371, is considering closing off the layby permanently; I understand that Locking PC will be consulted about this project separately at a more appropriate stage. I have copied in Mike O' Sullivan who is the project lead for your information.
Clerk to contact Mike O'Sullivan to advise of our support but to also ask if funding is available to upgrade the park & stride car park situated at Old Banwell Road Playing Field as facility may fall under Safer Routes to School.

C187 Dog Fouling – a member of the public had contacted the Clerk to report an ongoing issue with dog fouling, mainly at Manor Gardens Locking, suitable advice given for reporting to dog warden. The Clerk had contact NSC Dog Warden to advise and request no dog fouling notices for lamp posts etc., for the village and Locking Parklands. It was noted that there wasn't a dog bin in this vicinity or at The Orchard – **AGREED** to be next agenda item for Estates Committee

C188 Clerk's Report:

- a) **Nuisance motorbikes using the old airfield** – NSC Community response support officer advised they had been working with the police and developer regarding this issue. The police beat team are patrolling the area on regular basis. Contact 101 to make a complaint.
- b) **VE Day Celebrations** – Email received from Garry Hawkes Armed Forces Co-ordinator NSC inviting LPC to take part in the VE Day Celebrations on 8th May 2020 – Clerk and interested Cllrs to look into this further – Clerk advised that St Augustine's Church are willing to get involved.
- c) **Weekend Closure of A371** – NSC advised that to allow for part of the construction works to new junction and size of the machinery involved they have identified the weekend of 28/9th March 2020 and would expect the closure to last from 20hrs Friday until 06.00hrs Monday
- d) **ALCA – Expressions of Interest please – Climate Emergency Action Day one day workshop cost per person IRO £15.00** – no one attending from LPC
- e) **Notice Decision - 19/P/2558/TPO** - Opposite 4 Ormrod Grove Locking BS24 7LN G1 - Finish off cuts to trees crown lifted. Maintain sucker growth to boundary fence and clear off lamp post – Consent Granted
- f) **My Neighbourhood Plan** – invitation to take part in a online workshop – Clerk to forward to Neighbourhood Planning Working Group for consideration.
- g) **NHS Bristol, Nth Somerset & Sth Gloucestershire CCG** – North Somerset Crisis and Recovery Centre – Advising that the contract had been award to Second Step, contracts had now been signed.
- h) **Surveillance Camera Commissioner** – Guidelines using CCTV for ANPR and third parties – noted, copy available.
- i) **NSC Cycle Forum** – Meeting to be held 13th Feb 2020 has been cancelled – noted

PART 11

Exclusion of press and public.

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

C189 Parish Orderly Salary 20/21 – AGREED be awarded an increase of £2.29 per hour to his hourly rate

C190 Clerks Salary 20/21 – AGREED That the National Salary Award of SCP 21 be applied from 1st April 2020.

There being no further business the meeting Chairman closed the meeting at 9.30pm.

Signed (Chairman).....

Date.....

The next meeting of Locking Parish Council will be at 7:30pm held in the Parish Hall on Thursday 6th February 2020.