



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

Telephone 01934 820786

E-Mail:- lpcclerk@talktalkbusiness.net

Minutes of a Meeting of Locking Parish Council's Hall & Park Committee held on Thursday 15th November 2018 at Locking Parish Hall, Grenville Avenue, Locking

Meeting opened: 7:30pm

Meeting closed: 8.31pm

Present: Councillors: John Keate (Chairman), Les Mason (Vice Chairman) Wendy Ashdown, Margaret Cooper, Bill Bearsby & Ex-officio Mike Cooper & Paul Jones.

Also in attendance: The Clerk

MATTERS FOR DECISION

H51) To receive any Members' apologies for absence: Received and accepted from Cllr Peter Lacey.

H52) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations – None

PUBLIC PARTICIPATION

H53) To receive and hear any person who wishes to address the Committee, upon prior notice being received – 1 member of the public present.

H54) To receive and confirm the Minutes of the Committee meeting held on 20th Sept. 2018.

RESOLVED: That the Minutes of the Committee meeting held on 20/09/18 (previously circulated), be taken as read *accept for one adjustment- H48 is to be moved to after H37*, otherwise agreed as being a true and correct record and as a consequence, signed as such by the meeting Chairman.

H55) To receive any update on items in those Minutes which are not included on the Agenda. None

H56) Financial Reports:

a) To approve the bi-monthly receipts & Payments (20/09/18 to 15/11/18).

RESOLVED: The bi-monthly receipts & Payments were approved. (*Signed by Cllr J Keate*)

b) To note the budgetary control report to 01/04/18 to 15/11/18 – **NOTED**

H57) To deal with any items in the Park for repair, maintenance or Disposal:

Wooden climbing frame to be removed as a matter of urgency.

H58) To deal with any items in/around the Hall for repair, maintenance or disposal.

Cllr John Keate agreed to replace the hooks in the ceiling which are used to hang Christmas decorations. Clerk to arrange for door leading into the Hall to be repainted. Also strip on stage to be repaired.

H59) Reports: To receive reports (if available) and discuss / decide on any action to be taken.

a) Parish Orderly: Play-Field checks received. All ok

b) Cleaning Contractor: On holiday – no report received. No complaints received from Hall users. Pre-School to be reminded that all tables should be cleaned before leaving each evening.

c) Grounds Care Contractor: Report received. The Green – Next visit the hedge will be cut. Also, will check the Sycamore tree which has a TPO. Clerk to check Contract regarding the removal of leaves

H60) To receive and approve the Estimates for F/Y 2019/20 including Capital Projects.

a) **Estimates** – Estimates were presented by the Clerk and Agreed.

b) Capital Projects. The following Projects were suggested.

- Hall Floor repairs - £20,000
- Replace Flooring outside the Hall. - £3,000.
- Adult Exercise Equipment - £7,000.
- Replace Flat Roof. - £10,000
- Skylight - £5,000
- CCTV - £3,000
- Car Park lighting upgrade - £3,000

H61) Tree on Green - TPO inspection required.

Clerk to arrange for NSC Officer to make a site visit.

H62) Self closure springs on gates in Park: To consider and decide on purchase and install.

Clerk to obtain quote.

H63) To consider and decide on a quote received to repair matting on the Park side of the Parish Hall.

The quote received was considered to be excessive and was rejected.

H64) To consider and decide on quote received for Adult Exercise Equipment.

It was agreed that 3 pieces of equipment should be purchased at a cost of £4,174.
A site visit to be arranged before order is placed.

H65) Christmas decorations: To consider and decide on purchase of new decorations.

It was agreed that Pre-School should have a look at the decorations and decide what they want to keep and what should be disposed.

H66) New Chairs: To consider and decide on quote received for the purchase of more chairs for the Parish Hall.

It was agreed that 20 new chairs should be purchased. Colour Blue.

H67) Karate mats: To consider and decide on a request for the Karate club to store 30 mats under the stage.

It was agreed depending on available storage. Clerk to check.

H68) Correspondence & Items for next Agenda:

(Please note that the Committee is unable to make any formal decisions under this item).

There being no further business the Chairman closed the meeting at 8.31pm

Signed (Chairman).....

Date.....

The next meeting of the Locking Parish Council Hall & Park Committee will be on Thursday 17th Jan. 2019 at 7:30pm in Locking Parish Hall.