



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

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Minutes of a Meeting of Locking Parish Council's Hall & Park Committee held on Thursday 20th Sept 2018 at Locking Parish Hall, Grenville Avenue, Locking

Meeting opened: 7:30pm

Meeting closed: 8.40pm

Present: Councillors: John Keate (Chairman), Les Mason (Vice Chairman) Margaret Cooper, Bill Bearsby & Ex-officio Mike Cooper.

Also in attendance: The Clerk

MATTERS FOR DECISION

H35) To receive any Members' apologies for absence: Received and accepted from Cllr Peter Lacey & Cllr Mrs Wendy Ashdown.

H36) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations – Cllr John Keate – Agenda item 14.

PUBLIC PARTICIPATION

H37) To receive and hear any person who wishes to address the Committee, upon prior notice being received – 3 members of the public present.

H38) To receive and confirm the Minutes of the Committee meeting held on 19th July 2018.

RESOLVED: That the Minutes of the Committee meeting held on 19/07/18 (previously circulated), be taken as read, agreed as being a true and correct record and as a consequence, signed as such by the meeting Chairman.

H39) To receive any update on items in those Minutes which are not included on the Agenda. None

H40) Financial Reports:

a) To approve the bi-monthly receipts & Payments (20/07/18 to 20/09/18).

RESOLVED: The bi-monthly receipts & Payments were approved. (*Signed by Cllr L Mason*)

b) To note the budgetary control report to 20/09/18) – **NOTED**

H41) To deal with any items in the Park for repair, maintenance or Disposal:

Wooden climbing frame in Park is in a bad state. To be disposed.

H42) To deal with any items in/around the Hall for repair, maintenance or disposal.

Hand dryer in toilet not working. Clerk to arrange for electrician to repair.

H43) Reports: To receive reports (if available) and discuss / decide on any action to be taken.

a) Parish Orderly: Play-Field checks received. All ok

b) Cleaning Contractor: On holiday – no report received.

c) Grounds Care Contractor: Report received and circulated. All areas have been kept short bar a small

patch of ground within the children's play area but came back on a separate visit to ensure that has been cut and will continually cut that area.

H44) To consider and decide on quote received to replace small gate at back of Hall.

It was agreed that a quote for £541 be accepted.

H45) Tree work: To consider and decide on quote received for cutting overhanging branches in Park.

A quote for £160 plus VAT was AGREED and accepted,

H46) RoSPA Play safety report: To review report received and take appropriate action as required.

It was agreed that a wooden piece of play equipment should be removed as it was showing signs of rot at the base. Any items in the report needing attention will be actioned as required.

H47) Refurbishment or Renewal of Parish Hall: Update.

It was agreed that the Clerk should arrange for a survey to be carried out on the Hall floor as soon as possible.

H48) Banner: To consider correspondence received from The Ark Pre-School regarding placing a banner on the fence outside Parish Hall and decide on action required.

Cllr Les Mason took over the Chair at this point

A full and frank discussion took place with the representatives of the Ark Pre-School.

It was agreed that the representatives from Ark Pre-School should submit a complaint to LPC as parishioners and this will be discussed at the next Full Council meeting on the 4th October. *(This was moved to beginning of meeting)*

Cllr John Keate returned to the Chair.

H49) Fireworks display banner: To consider and decide on request from Friends of Locking School to place a banner on the fence around the park from Sunday 28th October until Sunday the 4th November.

This request was agreed.

H50) Correspondence & Items for next Agenda:

(Please note that the Committee is unable to make any formal decisions under this item).

Next Agenda: Adult Play Equipment.

Lights in car park.

Car park maintenance

There being no further business the Chairman closed the meeting at 8.40pm

Signed (Chairman).....

Date.....

The next meeting of the Locking Parish Council Hall & Park Committee will be on Thursday 15th Nov. 2018 at 7:30pm in Locking Parish Hall.