



# LOCKING PARISH COUNCIL



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## Minutes of a Meeting of Locking Parish Council held on Thursday 4<sup>th</sup> October 2018 At 7:30pm in The Parish Hall, Grenville Avenue Locking.

Meeting opened: 7:30pm

Meeting closed: 9.41pm

**Present:** Councillors: Mr M Cooper (Chairman), P Lacey, Mrs W Ashdown, C Dumbell, P Fowler, J Keate, L Mason, S Washington Mrs M Cooper, W Bearsby, M Taylor, & C Blinco

**Also, in attendance:** The Clerk and 1 member of the Public (MOP).

### MATTERS FOR DECISION

**C91) To receive Apologies for absence and to approve reasons where appropriate.**

Apologies were received and accepted from Cllr Paul Jones & Cllr Elfan Ap Rees

**C92) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations. Cllr J Keate – Agenda items 12 & 23.**

### PUBLIC PARTICIPATION

**C93) To receive and hear any person who wishes to address the Council, upon prior notice being received.**

NSC Regeneration Manager Jenny Ford gave a report on the work being carried out in Locking Parklands and surrounding areas. Work has commenced on the North South Link road. The bridge over the A371 will be removed soon. A temporary safe crossing will be installed. The speed limit on the A371 will be reduced to 40mph.

Cllr C Dunbell left the meeting at 7.55pm.

- a) Police Report – Report received and circulated before the meeting. Clerk to contact PCSO regarding inconsiderate parking within the Village.
- b) District Cllr/Liaison Officer Report. Sent a report via email: Will forward an update on minor road maintenance with special reference to Byron Road. Still working on traffic calming options around Mendip Rise.
- c) St Modwen / GVA – No report received. Cllr C Dumbell reported from the last Stakeholders meeting that a new contact should be available soon so we can obtain monthly reports in the future.

**C94) FC Locking: Update from FC Locking representative and action as required.**

No representative at the meeting. Cllr C Blinco reported back from last meeting held on the 1<sup>st</sup> October. Progress is being made with regards to addendums to the current Lease. It is hoped to present these to the Full Council at the November meeting.

**C95 To receive and confirm the Minutes of the meeting held on the 6<sup>th</sup> September 2018.**

**RESOLVED:** That the Minutes of the Council meeting held on 6/09/2018 (previously circulated), be taken as read, agreed as being a true and correct record and as a consequence, signed by the Chairman of the meeting.

**C96) Finances:**

- a) **To receive and approve monthly expenditure for September 2018. NOTED (Signed by Cllr L Mason)**

**b) To receive and note the Bank Reconciliation for August 2018.** *Agreed (signed by Cllr L Mason)*

**c) To receive and agree any Grant applications.** None received.

**C97) Regular Reports:** To receive and note the following regular reports:

a) CPRE – No report received.

b) PC Committees & Working Parties – Nothing to report.

c) Locking Parklands Stakeholders – Cllr Mike Cooper reported back from a meeting held on the 18<sup>th</sup> September. NS Link road should commence late October. Bid for money for the Banwell Bypass and the secondary school at Locking Parklands is progressing. Health Centre – no start date at present. Mead land – a start has been made. The Moss land – number of dwellings will be less than 300. Phase 4 – construction to commence at end of year.

d) Winterstoke Stakeholders – Next meeting to be held on the 8<sup>th</sup> October.

**C98) Planning:**

**a) 18/P/4085/RM Reserved matters application for Phase 4.**

Cllr J Keate raised concerns regarding trees with TPO being removed without notice. It was agreed that a new letter should be submitted expressing LPC's concerns.

**b) 17/P/2482/0 – Laneys Drove: To consider and decide on a reply to an email received from NSC concerning this application.**

It was agreed that LPC should submit an objection same as before with reference to NSC Site Allocation plan.

Cllr C Dumbell returned to the meeting at 8.10pm

**c) Application Decisions:**

**18/P/3804/MMA – Approved.**

Noted.

**d) Gladman: To discuss letter received following Full Council meeting in August.**

Clerk to respond to letter saying that LPC wish to consider Gladman Developments offer of a separate meeting with parishioners to discuss in detail the proposed Elm Grove Nursery development.

**C99) Projects: Update.**

An order had been placed for the replacement of a small gate at the back of the Hall next to the main gate at a cost of £541.

LED Street lights upgrade was now fully complete.

Parish Hall flooring: A company has been contacted regarding getting a survey carried out soon with regard to lifting the floor. Cllr J Keate raised a concern regarding the doorway leading into the Nurse Thomas Room which will need to be addressed in the survey.

**C100) A371 Safety Issues: Update.**

This was covered in a report received under agenda item 3 from an officer from NSC.

**C101) Race Night: Update.**

The Race Night will take place on the 27<sup>th</sup> October and tickets are on sale at Locking Pharmacy. There will be a mobile bar. A raffle and a fish and chip supper. Profits are to go towards LPC projects.

**C102) Complaint regarding advertising in the Park: To discuss and decide on course of action.**

It was agreed that this should be discussed under Part 11. (Exclusion of press and public)

**C103) Community Events: To confirm LPC's Protocol with regard to advertising of community events on Council property.**

LPC Handbook to be updated. Community events can be advertised for one week before an event on the far corner of the Park fence (Chain link and wood fence) adjacent to Locking Pharmacy. The advert is to be taken down on the day after the event. Subject to approval.

**C104) LPC's Handbook: To consider the report from the Review WG regarding LPC's Handbook and action as required.**

Cllr C Dumbell reported that the Handbook was in the process of been updated and would be presented to the Full Council Meeting in November.

**C105) NSC Local Plan 2036: To consider and decide on LPC's response to the proposed Local Plan 2036.**

Clerk to write to NSC stating that the following should be protected:

GREEN BUFFERS  
GREEN BELT  
SETTLEMENT BOUNDARIES  
STRATEGIC GAPS

**C106) To discuss and decide on having a separate Post Box for Locking Pre-School.**

It was agreed that Locking Pre-School could have a separate box. They would have to pay themselves including the cost of installing.

**C107) To discuss and decide on allowing Locking Pre-School to have the use of Nurse Thomas Room for interviews and office work after surgery hours.**

It was agreed that the Pre-School could hire the NTR same as other users. Clarification was needed regarding timings of the cleaner. Also there were concerns regarding use of the room as an office. Clerk to investigate further.

**C108) Key Box: To discuss and decide on having a key box outside the Clerk's office in case of emergency.**

It was agreed that a secure key box be purchased and sited near the Clerk's office. Key to the Clerks office and passwords should be stored in case of emergency. Executive members only will be given access to the Key Box. Clerk to look at the insurance implications.

**C109) Village Roads: To discuss and decide on what action LPC can take regarding the poor state of roads within Locking Village.**

It was agreed that the Clerk should write to the Area Officer NSC (Highways) regarding the bad state of repair of some of the roads within the Village.

**C110) Facebook: Update.**

A work in progress. Clerk to report back at Full Council meeting in November.

**C111) Mendip Rise safety issues: Update.**

Cllr E Ap Rees reported (via email) that he is still working on the traffic calming options etc around Mendip Rise.

**C112) Christmas Dinner Venue: To discuss and decide on venue.**

It was agreed that the venue will be the Woodborough Inn at Winscombe on the 13<sup>th</sup> December.

PART 11

**Exclusion of press and public.**

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

**C113) Complaint regarding advertising in the Park: To discuss and decide on course of action.**

Clerk to write to Complainant thanking them for clarification as requested by the Hall, Park and Green Committee.

**C114) To discuss a letter received from Locking Pre-School and action as required.**

Letter considered and the Clerk to write to Locking Pre –School with an apology.

**C115) Clerks Report, Correspondence & Items for next Agenda. Clerk’s Report: To receive the Clerk’s report and note any correspondence received since the last meeting that is not an item on the Agenda.**

Next Agenda:  
LPC Handbook  
LPC/FCL Proposal.  
A371 Safety Issues  
Mendip Rise  
Report by Finance Working Group.

There being no further business the meeting Chairman closed the meeting at 9.41 PM

Signed (Chairman).....

Date.....

**The next meeting of Locking Parish Council will be at 7:30pm in Locking Parish Hall on Thursday 1<sup>st</sup> November 2018.**