



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR
Telephone 01934 820786 E-Mail:- lpcclerk@talktalkbusiness.net

Minutes of a Meeting of Locking Parish Council's Hall, Park & Green Committee held on Thursday 17th January 2019 at Locking Parish Hall, Grenville Avenue, Locking

Meeting opened: 7:30pm

Meeting closed: 8.30pm

Present: Councillors: John Keate (Chairman), Les Mason (Vice Chairman), Peter Lacey, Wendy Ashdown, Bill Bearsby & Ex-officio Mike Cooper & Paul Jones.

Also in attendance: The Clerk

MATTERS FOR DECISION

H69) To receive any Members' apologies for absence: Received and accepted from Cllr Margaret Cooper.

H70) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations – None declared.

PUBLIC PARTICIPATION

H71) To receive and hear any person who wishes to address the Committee, upon prior notice being received. None Present.

H72) To receive and confirm the Minutes of the Committee meeting held on 15th Nov. 2018.

RESOLVED: That the Minutes of the Committee meeting held on 15/11/18 (previously circulated), be taken as read and agreed as being a true and correct record and as a consequence, signed as such by the meeting Chairman.

H73) To receive any update on items in those Minutes which are not included on the Agenda. None

H74) Financial Reports:

a) To approve the bi-monthly receipts & Payments (16/11/18 to 17/01/19).

RESOLVED: The bi-monthly receipts & Payments were approved. *(Signed by Cllr J Keate)*

b) To note the budgetary control report to 01/04/18 to 17/01/19 – **NOTED**

H75) To deal with any items in the Park for repair, maintenance or Disposal:

Toddlers Area – Swing Bridge needs attention as dragging on ground. See Saw- Bolts need checking as one maybe loose. Clerk to arrange inspection

H76) To deal with any items in/around the Hall for repair, maintenance or disposal.

Door under stage has now been repaired. Curtains have been fixed. Some painting work needs to be carried out in the Hall. Clerk to arrange.

H77) Reports: To receive reports (if available) and discuss / decide on any action to be taken.

a) Parish Orderly: Play-Field checks received. All ok

b) Cleaning Contractor: Report received: Tiles are coming up around double doors to main hall and kitchen corridor. Toilet lights being left on at least once a week. New front door mat required.

c) Grounds Care Contractor: Report received: as follows:

Have cut both the large park and trimmed the green and they are now consistently short. We also continually cut around the fence line of the park so all the grass is the same height. We have continued to kept an eye on any rubbish being left by visitors, anything we have found in put in to the bin. We are also keeping the grass within the children play area short. On next visit we will remove any stinging nettles that is going through the fence.

The Green

We have cut the green. As said in the previous report, on Dec 3rd we cut the hedge removing any bramble causing problems.

Our next visit is scheduled for week commencing Jan 17th.

H78) Contract for the Green: To discuss and decide terms of contract.

It was agreed that a simple agreement should set up and signed by both parties.

H79) Flooring Survey: To receive quote and agree acceptance and decide on date for survey to be carried out.

Quote for £1,200 was agreed. Clerk to arrange date of survey.

H80) Parking in the Park: Discuss and decide way forward.

It was agreed that budget should be proposed for Financial Year 20/21.

H81) Parking on verges around the Parish Hall: Discuss problem in light of complaint received.

**It was agreed that not enough was being done by our PCSO to address this problem
Clerk to request attendance at LPC full council meeting. Issue to be escalated if necessary.**

H82) Correspondence & Items for next Agenda:

(Please note that the Committee is unable to make any formal decisions under this item).

There being no further business the Chairman closed the meeting at 8.30pm

Signed (Chairman).....

Date.....

The next meeting of the Locking Parish Council Hall & Park Committee will be on Thursday 21st March 2019 at 7:30pm in Locking Parish Hall.