



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

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Minutes of a Meeting of **Locking Parish Council's Hall & Park Committee** held on
Thursday 20th July 2017 at
Locking Parish Hall, Grenville Avenue, Locking

Meeting opened: 7:30pm

Meeting closed: 9:16pm

Present: Councillors: John Keate (Committee Chairman), Les Mason (Vice Chairman) Bill Bearsby, Margaret Cooper,

Also in attendance: The Clerk

MATTERS FOR DECISION

H26) To receive any Members' apologies for absence: W Ashdown, P Lacey, C Blinco & Mr M Cooper.

H27) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations – None declared.

H28) To receive and confirm the Minutes of the Committee meeting held on 1st June 2017.

RESOLVED: That the Minutes of the Committee meeting held on 1/06/17 (previously circulated), be taken as read, agreed as being a true and correct record and as a consequence, signed as such by the meeting Chairman.

H29) To receive any update on items in those Minutes which are not included on the Agenda. None

H30) Financial Reports:

a) To approve the bi-monthly receipts & Payments (19/05/17 to 20/07/17).

RESOLVED: The bi-monthly receipts & Payments were approved.

b) To note the bi-monthly budgetary control report (19/05/17 to 20/07/17) - **NOTED**

H31) To deal with any items in the Park for repair, maintenance or Disposal:

Bridge Swing broken – Cllr J Keate agreed to dismantle and remove. Clerk to chase up repairs to Multiplay equipment.

H32) To deal with any items in/around the Hall for repair, maintenance or disposal.

Vacuum cleaner broken – Removed by Cllr J Keate and disposed. Agreed that a replacement should be ordered.

H33) Reports: To receive reports (if available) and discuss / decide on any action to be taken.

a) Parish Orderly: Bridge Swing Broken. Hole in fence behind goal posts. Two new litter bins installed. Clerk to thank PO on behalf of committee for excellent work.

b) Cleaning Contractor: Report received – Toilet paper dispensers need changing as a lot of paper ends up on the floor. Clerk to discuss with Pre-School. Fridge should be cleared out on regular basis so it can be cleaned more often. A deep clean to be carried out now that Pre-School are out for summer.

c) Grounds Care Contractor: Report received – The grass cutting to all areas is going well and the new fence looks amazing.

H34) Stage Sound System: To consider quotes received and select appropriate quote.

Proposed and seconded that quote received for £250 be accepted. **CARRIED.**

H35) Parish Hall Lights: To consider quotes received for upgrading to LED and select appropriate quote.
Proposed and seconded that quote received for £1250 be accepted. **CARRIED.**

H36) Fascia around Parish Hall: To consider quotes received and select appropriate quote.
Proposed and seconded that quote received for £650 be accepted. **CARRIED.**

H37) Doors / Cupboards under the Stage: To consider quotes received and select appropriate quote.
Proposed and seconded that quote received for £255 be accepted. **CARRIED.**

H38) Play Equipment: To consider quotes received and select appropriate quote.
Proposed and seconded that quote received for £6404 be accepted. **CARRIED.**

H39) Agree a contract for long time hirers of the Parish Hall.
A draft contract was presented at the meeting. It was decided that a working party should be set up in order to finalize details. This should be done at one meeting.

H40) WET POUR: It was agreed that the Clerk should contact the contractor in order that the outstanding work should be completed ASAP.

H41) Correspondence & Items for next Agenda:
(Please note that the Committee is unable to make any formal decisions under this item).
Clerk reported that a safety check had been carried out on Fire Extinguishers.

There being no further business the Chairman closed the meeting at 9:16pm

Signed (Chairman).....

Date.....

The next meeting of the Locking Parish Council Hall & Park Committee will be on Thursday 21st Sept 2017 at 7:30pm in Locking Parish Hall.