

## **Locking Parish Council**

**Minutes of the Meeting of Locking Parish Council held on Thursday 6th April 2017 at Locking Parish Hall, Grenville Avenue, Locking**

Meeting opened 7.30pm

Meeting closed 8.30pm

**Present :- Cllrs:-** Bill Bearsby (Chairman), Mike Cooper (Vice Chairman), Margaret Cooper, John Keate, Les Mason, Wendy Ashdown, Peter Lacey, Shaun Washington.

Also present were 3 members of the public.

The Parish Clerk was not in attendance – Minutes taken by Peter Lacey

### **Minutes**

#### **MATTERS FOR DECISION**

**C201) To receive Apologies for absence and to approve reasons where appropriate.**

Apologies were received and approved from Clive Blinco, Cliff Dumbell, Paul Fowler, Elfan Ap Rees and the Clerk.

**C202) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.**

Cllrs Mike & Margaret Cooper – item 5C

#### **PUBLIC PARTICIPATION**

**C203) To receive and hear any person who wishes to address the Council, upon prior notice being received** (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)

Mop's Paul Adams and Ian Roberts, representing Locking Park FC, addressed the Council relating to communication difficulties with FC Locking, the leaseholders of Old Banwell Road playing fields. Absence of reply communications, through any media, is putting LPFC's future planning in jeopardy. LPFC were asked to produce a 'paper' report to the Council, to include copy of outstanding issues and requests.

a) District Cllr/Liaison Officer Report - None submitted.

b) Police Report - None submitted.

c) St Modwen / GVA – A brief report had been circulated prior to the meeting by Peter Stockall of GVA

#### **MATTERS FOR DECISION**

**C204) Minutes:**

a) The Minutes of the Council meeting held on 02/03/2017 were agreed and signed.

**C205) Finances:**

a) The monthly expenditure sheet for March 2017 was approved and signed by Cllr Keate

b) The Bank Reconciliation sheet for February 2017 was approved and signed by Cllr Keate

c) Cllrs Mike and Margaret Cooper left the room at this point.

A Grant application was received from the `Somewhere to go` Charity in Weston Super Mare. Following discussion, it was unanimously agreed that a donation of £100 would be awarded and forwarded to the Charity.

Cllrs Mike and Margaret Cooper were invited to rejoin the meeting.

**C206) Regular Reports:** To receive and note the following regular reports:

a) ALCA; - No report was received. `Good Councillor Course` attendance certificates were distributed.

b) CPRE; - No report was received.

c) PC Committees & Working Parties; - Cllr Bearsby brought the new Financial Governance regulations to Council's attention – together with an obvious training need.

d) Winterstoke & Locking Parklands Stakeholders. – no meetings had taken place this month.

**C207) Planning:**

a) **Elm Grove Nursery** - The NSC planning decision was welcomed, but it was felt that continuing vigilance would be required.

b) **Other Planning Matters**

The NSC decision relating to **Locking Head Drove** was also welcomed.

An anonymous inappropriate comment placed on the NSC Planning Website, which has subsequently been removed by NSC, relating to the proposed **Moor Park** development, was also brought to the Council's attention. It was suggested that after other meetings, a report may be sent to the Clerk, to Request / recommend a course of action.

**C208) Parish / Neighbourhood Plan:**

The Elm Grove decision was welcomed – Other work is continuing, with a status report expected soon.

**C209) IT Issues, Website & Internet Access:**

Cllr Lacey reported that work with the website contractor is continuing via the Clerk

**C210) LPC owned street lights:**

A meeting with possible contractors is expected Thursday 13<sup>th</sup> April

**C211) Parish Hall Lighting:**

Additional information has been provided to a second possible contractor, in anticipation of a second quotation.

**C212) Parish Hall Future:**

Two quotes have been received for the valuation (£500) (£500 - £700). To be decided and progressed at the next Hall & Park Committee Mtg.

**C213) Looking @ Locking:**

To discuss Printing and Delivery of newsletters - Some discussion was had, but due to insufficient `strength` of agenda item, no decision could be made at this point.

**C214) Dog Fouling:**

It was agreed that a short article for next Looking @ Locking should be prepared. (AUG 2017)

**C215) Cheque signing Procedures:**

Cllr Keate proposed that list of cheques to be signed be prepared so that they could be agreed and `signed in committee` ie during the meeting. The Clerk saw difficulties in this – particularly with salary payments that would need to be signed off in advance. It was agreed that via the Clerk we should seek advice from ALCA, so that a decision can be made at the May meeting.

**C216) Correspondence Procedure:**

We now have reinstated a correspondence register. All hard copy (paper) correspondence (both In-ward and outgoing) will be logged in this register. The register is to be available, in the Hall, before all LPC Meetings

**C217) Clerk’s Report, Correspondence & Items for next Agenda:**

No report available. Note \* Minutes for Extraordinary Mtg on 23rd March 2017 need to be approved at the May 4<sup>th</sup> LPC meeting.

**PART 11**

**Exclusion of press and public.**

The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

**C218) FC Locking:**

FC Locking’s partial reply, to the letter sent by the LPC Chair and Vice Chair on 28<sup>th</sup> March 2017, was considered. It was noted that the newly appoint FCL rep (Mr Monk?) was not present at this meeting. It was also noted that the `Solicitor’s letter` that we were told to expect had also not arrived. Cllr Keate again raised concerns over responsibility for ensuring the safety of the changing room boiler – tenant or Leasor? Advice to be sought from ALCA via the Clerk. As the reply cited ongoing FCL discussions, it was decided that, should LPC **not** receive an update from FCL by 13<sup>th</sup> April 2017, the Clerk should formally EMail FCL requesting a report on the outcome of discussions, to be received by LPC by Thursday 27<sup>th</sup> April 2017, so that the reply can be considered at Full Council on Thursday 4<sup>th</sup> May.

There being no other business the chairman closed the meeting at 8.30 pm.

Signed ( Chairman).....

Date .....

**The next meeting of Locking Parish Council will be at 7:30pm in Locking Parish Hall on the 4<sup>th</sup> May 2017.**