



Locking Parish Council

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The Parish Hall, Grenville Avenue,
Locking, North Somerset BS24 8AR

Minutes of a Meeting of Locking Parish Council's Assets & Amenities Committee held on Thursday 20 February 2025

Meeting opened: 7.30pm

Meeting closed: 8.55pm

Present: Councillors: Cllr W Ashdown, Cllr P Jones, Cllr M Tremlett, Cllr P Lacey, Cllr P Schofield,
Cllr I Hilder,

Also, in attendance: The Clerk.

PUBLIC PARTICIPATION

To receive and hear any person who wishes to address the Council, upon prior notice being received
(The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion. **None received.**

AGENDA

MATTERS FOR DECISION

90) To receive any Members' apologies for absence and to approve reasons where appropriate:

Cllr Bearsby – Approved
Cllr ap Rees – Approved
Cllr Prosser – Approved
Cllr Huish - Approved

91) To receive Declarations of Interest by Cllrs and to consider any written applications for dispensations: None received.

92) Minutes of the Meeting:

To receive and confirm the Minutes of the Assets & Amenities Committee meeting held 16 January 2025.

RESOLVED: That the Minutes of the Committee meeting held on 16/01/2025 (previously circulated), be taken as read, agreed as being a true and correct record and as a consequence, signed as such by the Chairman of this meeting.

93) To receive any update on items in those Minutes which are not included on the Agenda: None

94) Financial Reports:

a) To receive and approve receipts and payments for Assets & Amenities Committee from 16 January 2025 to 19 February 2025.

RESOLVED: The payments were approved and signed by Cllr Jones.

b) To receive the Budgetary control report (01/04/2024 – 19/02/2025)

Noted and signed by Cllr Jones.

95) Location of potential temporary overflow car park at the Parish Hall & Park:

a) To receive information regarding any covenants at the Park. Information circulated to Cllrs (copy available from the Clerk). **Noted**

b) **AGREED** that this item be deferred until a later date to allow further investigation into locations within the Park.

WAC

96) Old Banwell Road Playing Field: To discuss the football pitches and usage by the football clubs.

a) Football Agreement 2025/26

The Clerk had circulated the football agreement sent out to the football clubs before the start of the new season. Members **AGREED** that the following be added to the agreement:

Clause 1 Agreement

All communication to the Clerk must be made via the Secretary of the Football Club.

Clause 4 Changing Rooms

The Hirer must remove any equipment at the end of the match. The Changing Rooms cannot be used for storage.

b) Request for Pitch Hire:

The Clerk confirmed that this season there were 3 Jnr teams (2 LPFC and 1 Priory Pumas) and 2 adult teams (LPFC and LPFC Veterans).

The Clerk had received a request to hire the pitch and changing rooms for the 2025/26 season from another adult team (Sandbay FC based in WSM). It was acknowledged that additional revenue is vital for the financial sustainability of the facilities. **AGREED** to Sandbay FC hiring the facilities for the 2025/26 season.

c) Changing Rooms:

The changing rooms being used as storage for equipment owned by football clubs.

All football clubs be requested to remove their equipment from the changing rooms after each match ensuring fair access for all. **AGREED**

97) The Triangle (also known as The Scout Field): To discuss the current maintenance and condition of the land.

Cllrs had noted the number of litter/cans/bottles and also there appeared to have been a 'den' set up within the grounds and they were concerned that during Autumn/Winter no one from Scouts is checking the field and also how this reflected on the Parish Council.

It was acknowledged that the Parish Orderly regularly litter picks Old Banwell Road and has said that the entrance to the field is often strewn with litter which he does his best to pick up without entering the field. **AGREED** that the Clerk contact Scout Leader Gareth Coombes and arrange an onsite meeting to discuss further.

98) Changing Rooms - works/repairs to the building.

To agree to undertake an inspection/assessment of the building. **AGREED** Cllr Tremlett and Cllr Schofield carry out an inspection and report back at the next meeting.

99) Nurse Thomas Suite: To consider the purchase of 4 x Acoustic Wall Panels from TecTake.

Members discussed various acoustic options and the online quotation from TecTake. It was proposed by Cllr Hilder and seconded by Cllr Schofield that 6 panels be purchased from TecTake. **AGREED.**

100) Locking Village Park: To receive the tree survey report as per the Groundman's contract and to receive his quotation for any works.

The groundsmen had arranged for an independent tree survey from Atworth Arboriculture Ltd had been carried out in January 2025 at Locking Park and The Green Locking.

Nine trees in Locking Park required works as detailed within the report along with works to the Sycamore Tree at The Green which has a TPO therefore before any works are carried out on this tree a planning application would be required.

The groundsmen had quoted £950 plus VAT for works to all trees. Proposed by Cllr Tremlett and seconded by Cllr Jones that the quote be accepted. **AGREED**

101) Clerk's Report, Correspondence & Items for next Agenda

a) Clerks Report:

Locking Park:

Works to repairing the steps to the slide and repainting of equipment would begin in the next few weeks – weather depending. **Noted**

Nurse Thomas Suite:

A baby changing station/unit was required for the NTS. Cost a vertical unit would be from £140 upwards.

The Clerk had noted that HSD Online had a unit that fitted the requirements and met EN & UK safety requirements for £140 including VAT and delivery. **Noted.**

b) Correspondence: None

c) Items for next Agenda:

Old Banwell Road Playing Field:

Clerk to investigate the cost of supplying and installing two 'kissing gates' at the pedestrian access from the A371 and at the main entrance of the playing field.

Clerk to investigate fencing off the gap in the hedge/tree line that has appeared on the A371 side of the playing field.

There being no further business the meeting Chairman closed the meeting at 8.55pm.

Signed (Chairman) W. Ashdown Date 20-3-25

The next meeting of Locking Parish Council's Assets and Amenities Committee will be held on 20th March 2025 (time to be confirmed).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

