



# Locking Parish Council

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The Parish Hall, Grenville Avenue,  
Locking, North Somerset BS24 8AR

## Minutes of a Meeting of Locking Parish Council's Assets & Amenities Committee held on Thursday 20 July 2023

Meeting opened: 7:30pm

Meeting closed: 8.30pm

**Present:** Councillors: Cllr Ashdown, Cllr M Tremlett, Cllr P Jones, Cllr Bearsby, Cllr Lacey,  
Cllr Schofield, Cllr Hilder

**Also, in attendance:** The Clerk

### MATTERS FOR DECISION

**A15) To receive any Members' apologies for absence:**

Cllr Clarke – Approved

Cllr Carter - Approved

**A16) To receive Declarations of Interest by Cllrs and to consider any written applications  
for dispensations – None**

### PUBLIC PARTICIPATION

**A17) To receive and hear any person who wishes to address the Committee, upon prior notice  
being received: None Received**

### MATTERS FOR DECISION

**A18) Minutes of the Meeting:**

**To receive and confirm the Minutes of the Assets & Amenities Committee meeting held  
15 June 2023 RESOLVED:** That the Minutes of the Committee meeting held on 15/06/2023  
(previously circulated), be taken as read, agreed as being a true and correct record and as a  
consequence, signed as such by the Chairman of that meeting

**A19) To receive any update on items in those Minutes which are not included on the Agenda:**  
No updates received.

**A20) Financial Reports:**

a) To receive and approve expenditure for Assets & Amenities Committee from 15 June 2023 to 20 July  
2023

**RESOLVED:** The payments were approved and signed by Cllr Tremlett.

b) To receive the Budgetary control report (01/04/2023 – 20/07/2023) **Noted** and Signed by  
Cllr Tremlett

**A21) Locking Skatepark Project:** To receive a request for a 2 week extension to the Tender deadline date.

a) An extension had been requested from one of the company's invited to Tender for the works, this  
request was to allow for any additional questions regarding the drainage on the playing field and  
how the skatepark water run off would drain into the drainage swale. Members **RESOLVED** that  
the 2 week extension be granted and offered to all companies who had been invited to Tender for  
the works.

*waa  
21/9/23*

**A26) Royal British Legion** – Request to use the Hall for social event FOC – **AGREED** to waive the hire charge for a one-off event. Any future bookings to be charged at the appropriate rate.

**A27) Clerk's Report:** The Clerk reported on the following:

- a) The Chairman Cllr Ashdown and Vice Chair Cllr Clark along with members of the public who attended the Community Living Room had discussed holding a Christmas Market. The Clerk was looking at suitable dates.
- b) The Chairman also reported that a new knit & natter activity would be held at the Community Living room beginning in September, it was hoped that members of the public would come along and knit a poppy for remembrance Sunday with money raised from the sale of the poppies to be donated to RBL.

**Correspondence:** None received

**Items for next Agenda:**

The future of the GP Surgery rooms at the Parish Hall

There being no further business the Chairman closed the meeting at 8.30pm

Signed (Chairman) *W. Ashdown* Date *21/9/23*

**The next meeting of Locking Parish Council Hall's Assets & Amenities Committee is  
21<sup>st</sup> September 2023 7.30pm**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*