



# Locking Parish Council

01934 820786

clerk@lockingparishcouncil.co.uk

The Parish Hall, Grenville Avenue,  
Locking, North Somerset BS24 8AR

## Minutes of a Meeting of Locking Parish Council's Assets & Amenities Committee held on Thursday 20 April 2023

Meeting opened: 7:30pm

Meeting closed: 8.10pm

**Present:** Councillors: Cllr Ashdown, Cllr M Tremlett, Cllr P Jones, Cllr L Mason, Cllr L Clarke, Cllr Bearsby, Cllr Schofield, Cllr Keate, Cllr Prosser, Cllr Carter

**Also, in attendance:** The Clerk

### MATTERS FOR DECISION

**A179 To receive any Members' apologies for absence:**

Cllr Hilder, Cllr ap Rees, Cllr Lacey - Approved

**A180 To receive Declarations of Interest by Cllrs and to consider any written applications for dispensations – None**

### PUBLIC PARTICIPATION

**A181 To receive and hear any person who wishes to address the Committee, upon prior notice being received: None Received**

### MATTERS FOR DECISION

**A182 Minutes of the Meeting:**

**To receive and confirm the Minutes of the Assets & Amenities Committee meeting held 16 March 2023 RESOLVED:** That the Minutes of the Committee meeting held on 16/03/2023 (previously circulated), be taken as read, agreed as being a true and correct record and as a consequence, signed as such by the Chairman of that meeting

**A183 To receive any update on items in those Minutes which are not included on the Agenda:**

- a) Min Ref 178e Tree planted at the Green: The Clerk had found out who had planted the tree and advised them that it had been moved to the community orchard.

**A184 Financial Reports:**

- a) To receive and approve expenditure for Assets & Amenities Committee from 16 March 2023 to 31 March 2023  
**RESOLVED:** The payments were approved and signed by Cllr Jones.
- b) To receive the Budgetary control report (01/04/2021 – 31/03/2023) **Noted** and Signed by Cllr Jones
- c) To receive and approve expenditure for Assets & Amenities Committee from 1<sup>st</sup> April 2023 to 19 April 2023  
**RESOLVED:** The payments were approved and signed by Cllr Jones.
- d) To receive the Budgetary control report (01/04/2023 – 19/04/2023) **Noted** and Signed by Cllr Jones

**A185) Height Restrictor Gate:** Update and receive costings for installation of new gate to replace current emergency gate on the Old Banwell Road Playing Field. The Clerk reported that a rough costing via email had been received and had requested that it be submitted as an actual quotation. Awaiting 2 other quotations to be submitted.

*W. Ashdown*

**A186) Future Assets & Amenities Meeting Dates:**

To discuss whether to carry on with the existing format (meeting held monthly) and make any recommendations to full council on 25 May 2023.

Members discussed the current format of meeting monthly and other options were also discussed. It was proposed by Cllr Bearsby and seconded by Cllr Keate that the status quo remain. Proposal not carried.

It was proposed by Cllr Prosser and seconded by Cllr Clark that the meetings be held bi-monthly subject to the Clerk reviewing the agenda items and if necessary, an additional meeting could be called.

**AGREED** to recommend the proposal to full council on 25 May 2023

**A187 Clerk’s Report:** The Clerk reported on the following:

- a) RoSPA Annual Inspection of play equipment was booked in for June 2023. There were some outstanding jobs to be completed these had been subject to weather and ground conditions. But work would be starting next week to replace the worn plastic grass mats.
- b) Stepping Logs: It was hoped that work would commence in the next few weeks subject to ground conditions. Hand dryer in gent’s toilet: this had broken down and could not be repaired. The Clerk had arranged a replacement which had recently been installed.

**Correspondence:**

**1<sup>st</sup> Locking & Hutton Scouts** had requested permission to put some bark down from the gap in the car park up to the grass edge for safety and reduce mud. They would also like permission to put some logs out as benches around the camp fire. They would ensure all works were completed safely and in keeping with the natural environment of the scout field.

To be included on next Agenda for full council.

**Items for next Agenda:**

Maintenance works on the football pitches over the summer season.

**Items for next Full Council Meeting:**

**1<sup>st</sup> Locking & Hutton Scouts, The Triangle,** to arrange a site meeting with Scout Leaders to assess the progress regarding the large amount of soil that had been delivered which had previously been discussed under Full Council Min Ref: 381 and to consider requesting soil testing be carried out.

There being no further business the Chairman closed the meeting at 8.10pm

Signed (Chairman) W. Ashdown Date 15/6/23

**The next meeting of Locking Parish Council Hall’s Assets & Amenities Committee is TBC**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*