



# Locking Parish Council

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The Parish Hall, Grenville Avenue,  
Locking, North Somerset BS24 8AR

## Minutes of an Extra Ordinary Meeting of Locking Parish Council held on Thursday 20<sup>th</sup> April 2023

at 7.00 pm at Locking Parish Hall

Meeting opened: 7.00pm

Meeting closed: 7.25pm

**Present:** Councillors: P Jones (Chairman), J Keates (Vice Chairman), W Ashdown, L Clark, J Carter, W Bearsby, L Mason, M Tremlett, P Schofield, C Prosser

**Also, in attendance:** The Clerk

### MATTERS FOR DECISION

#### 417) To receive Apologies for absence and to approve reasons where appropriate.

Apologies for absence were received from:

- Cllr Hilder – Approved
- Cllr ap Rees – Approved
- Cllr Lacey - Approved

#### 418) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations. None received

### PUBLIC PARTICIPATION

#### 419) To receive and hear any person who wishes to address the Council, upon prior notice being received. None received

### MATTERS FOR DECISION

#### 420) Contract Award for Old Banwell Road Playing Field Car Park Drainage Works:

To consider the following items raised by the Contractor and agree any amendments to the terms of contract:

- a) *Please clarify that all spoiled is to stay onsite as there will be a lot, and the space on site has been allocated.*  
The Clerk confirmed that as per the tender specification any excess soil as a result of these works would remain on site and utilized to create bunds in the location circled in green on the proposed layout plans – Drawings 02 Scale 1:2--@A1
- b) *The Start date has been set but can this be flexible as these works are very much weather dependent.* **AGREED** to a flexible start date
- c) *10% retention request to waive the term of condition based on the contractors good working relationship with the Parish Council and the previous works he has already completed for the Parish Council.*

Members acknowledged that the interests of the Parish were paramount and discussed various options for amending the terms and conditions of the contract that would be fair for both parties and protect the Parish.

After much debate:


*M S*  
25/5/2023

It was proposed by Cllr Prosser and seconded by Cllr Ashdown that the contractor agree to a letter of guarantee for the works for a period of 12 months, if the contractor is agreeable then the Retainer be waived.

A named vote was requested: Cllrs Schofield, Carter, Clarke, Mason, Keate, Bearsby and Jones – For. Cllr Tremlett Against. It was therefore **RESOLVED** that the contractor be offered the amended term of condition.

It was proposed by Cllr Prosser and seconded by Cllr Keate that should the contractor not accept the amended term of condition the Clerk to retender for the works. **AGREED**

**There being no further business the meeting Chairman closed the meeting at 7.25pm.**

Signed (Chairman).......... Date 25/5/2023.....

**The next meeting of Locking Parish Council will be on 25 May 2023 7.30pm**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*