

# Minutes of a Meeting of Locking Parish Council held on Thursday

# 5 January 2023 at 7.00pm at Locking Parish Hall.

Meeting opened: 7.00pm Meeting closed: 8.31pm

**Present:** Councillors: P Jones (Chairman), J Keates (Vice Chairman), P Lacey, W Ashdown, L Clark, J Carter,

 E ap Rees, C Prosser, W Bearsby, M Tremlett

**Also, in attendance:** District Cllrs M Solomon and T Porter (from 8pm)

**CO-OPTION MEETING COMMENCED AT 7.00PM**

**Having regard to the confidential nature of the business to be transacted, the Co-option meeting is**

**now not open to the Press and Public pursuant to Section 1 of the Public Bodies (Admission**

**to Meetings) Act 1960**

**C331 Co-option of Parish Councillors**

1. Chairman opened the meeting and welcomed Cllrs, Mr Hilder and Mr Schofield to this Co-option meeting
2. To receive apologies for absence and to approve reasons where appropriate

Apologies received from Cllr Mason, Cllr Fowler, Cllr ap Rees

1. Co-option of new Councillor’s:
2. it was **proposed by Cllr Lacey and seconded by Cllr Ashdown that Mr Hilder** should be elected to the office of member of Locking Parish Council - **AGREED** with 1 against. Cllr Hilder signed his Declaration of Office and Register of Interests in the presence of the Clerk.
3. it was **proposed by Cllr Lacey and seconded by Cllr Keate that Mr Schofield** should be elected to the office of member of Locking Parish Council **- AGREED**. Cllr Schofield signed his Declaration of Office and Register of Interests in the presence of the Clerk.
4. Chairman closed this Co-option meeting at 7.20pm

**FULL COUNCIL MEETING COMMENCED AT 7.30PM**

**The meeting was open to the press and members of the public**

**MATTERS FOR DECISION**

#  C332 To receive Apologies for absence and to approve reasons where appropriate

 Apologies were received from Cllr Mason, Cllr Fowler: Approved

#  C333 To receive Declarations of Interest by Cllrs and to consider any written applications

#  dispensations: None

# PUBLIC PARTICIPATION

 **C344 To receive and hear any person who wishes to address the Council, upon prior notice**

 **being received:**

1. Unitary Cllr/Liaison Officer Report: Cllr Solomon reported on the following:

North Somerset Council were looking at a new flood strategy – looking at various areas which are at risk of flooding and putting forward areas for serious investment – he will put forward Locking

Withdrawal of 126 bus Service – Bus Service Improvement Plan (BSIP) not available to subsidise routes existing bus routes also this funding has not been released yet. North Somerset Council have no funding to put towards reinstating the 126 service.

The 51 service is where we should be concentrating our efforts in having this serve rerouted.

Questions raised by Cllrs: clarification on the contract between NSC & First Bus and also the bus licence

Cllr Solomon stated he would arrange a meeting between NSC Cllr Hogg, NSC Officer Carl Nicholson and the Parish Council

1. Police Report – Noted

**MATTERS FOR DECISION**

#  C345 To receive and confirm the Minutes of the Council meeting for the following:

 **To received and confirm the Minutes of the Council meeting held on 1 December 2022**

 **RESOLVED: T**hat the Minutes of the Council meeting held on 01/12/2022 (previously

 circulated), be taken as read, agreed as being a true and correct record and as a consequence,

 signed by the Chairman of the meeting.

#  C346 Finances:

1. To receive and approve monthly expenditure from 1 December 2022 – 31 December 2022*-* ***AGREED*** *(signed By**Cllr Bearsby)*
2. To receive and note the Bank Reconciliation for November 2022. **Noted** *(signed by Cllr Bearsby)*
3. To receive and agree any Grant applications: None received.
4. To approve the annual subscription to Scribe Accounting £561.60 - **AGREED**

 **C347 To receive recommendations from the Finance & Human Resources Committee for the following**

 (Previously circulated to Cllrs, copies available from the Clerk on request): The following were **AGREED**

1. Approval of Budget for Assets & Amenities Committee 2023/24
2. Approval of Budget for LPC General Account 2023/24
3. Approval of Estimates for the F/Y 2023/24
4. Approval of Projects for the F/Y 2023/24
5. Approval of the Precept for F/Y 2023/24

#  C348 Chairman’s Report:

 Welcome to my first Chairman’s Report of 2023, firstly I would like to wish you all a ‘Happy and

 Prosperous New Year’.

 I am pleased to report that during December our Community Warm Space and the Parish Pantry has been

 open to all Parishioners, some have taken advantage of our hospitality. Thank you, Councillors and

 others who have helped to make these initiatives, successful. A member of the public provided me with

 feedback on Tuesday morning, he was very supportive of our achievements and stated that he and his

 wife felt welcome when attending, they were very grateful for our hospitality which included hot

 refreshments.

 Yesterday afternoon, I helped our clerk in the Parish Hall. In doing so I became aware that volunteers

 are needed on Wednesday afternoons as we must ensure that our clerk is not put at risk by being a lone

 worker. Can Councillors or members of the public who are able to help, please contact the Clerk.

 2023 already looks to be a busy, exciting, challenging year for us with the upgrade of the Old Banwell

 Road Car Park going ahead, repairs to the Changing Rooms Shutter and various agreed projects all to

 be progressed.

 I remain committed to the upgrade of the Spinney and in fact Councillor Prosser and I will be meeting our

 Ward Councillors and the NSC Tree officer at the Spinney on 10 January 2023

 **Standing orders suspended to allow District Cllr Porter to give his report:**

 **C349 The Spinney -** Cllr Porter had made arrangements to meet with NSC Tree Officer at the Spinney,

 Cllr Solomon would also be attending on 10 January 2pm on site. The Chairman, Vice-Chairman,

 Cllr Prosser and Cllr ap Rees volunteered to attend. Cllr Porter requested that members bring along

 a plan of the tree works that they required**.**

 **Returned to Standing Orders**

 **C350 Regular Reports:** To receive and note the following regular reports:

1. **CPRE**:

Mr Dumbell reported the following:

Nothing new; next CPRE NS Committee meeting 12th January. I will be attending and will feed back any relevant info. I note you have a Banwell Bypass item on January’s agenda; please let me know anything on the subject you'd like me to raise

1. **Locking Parklands Stakeholders**: Mr Dumbell: Apologies that notes from our last meeting have not as yet been distributed. Hopefully they will be with you before the 5th Jan.
2. **Locking Primary School**: Christmas card received thanking members for their continued support
3. **St Modwen:** No meeting. The Chairman mentioned that homeowners on Locking Parklands had received a £150 refund from CIC Community Stewardship Fund. This had been paid directly into their CIC Community Fund accounts with the refund being held to put towards future charges,

there was no access to withdraw the funds should the actual cash be preferred. Members were concerned that residents could not access these refunds and a discussion took place as to

whether this was in the best interest of residents particularly during this cost of living crisis and

fuel poverty.

As NSC had agreed the planning application and various conditions for the St Modwen site it was **AGREED** that the Clerk with assistance from the Chairman write to NSC Solicitor Mr N Brain for advice.

 **C351 Planning** (applications can be viewed via North Somerset Council Planning Applications website)**:**

1. **22/P/1768/R3EIA – Re-consultation: Banwell Bypass – NOTED**
2. **CS 132653\_23 - Pre-Application Consultation -** Base Station Upgrade - Locking Farm Industrial Estate**. AGREED** that the Clerk write to the company to enquire about the safety of the upgrade on residents in nearby buildings etc.

 **C352 Old Banwell Road Car Park Planning Application:**

1. Planning Application had been approved and conditions noted. Cllr Tremlett had contacted planning regarding the conditions and an agreement had been reached with regards to the continued use of the car park while stages of the work were completed.
2. Drainage work - It was **AGREED** that Cllr Tremlett should commence work on the speciation and tender document for the drainage work, this should be presented for approval to Assets & Amenities Committee meeting at its next meeting on 19 Jan (time permitting) or the Full Council meeting on 2nd Feb.
3. Additional height restrictor gate – **AGREED** the Clerk to obtain costing for the supply and installation.
4. Workshop to go through next stages – to be held during Feb half term if possible. The Clerk to send out suitable dates.

 **C353 Removal of the 126 Bus Service – to receive any updates:**

1. Cllr Solomon had previously updated members at Min Ref: C344a
2. Churchill and Langford Mini Bus Society – possible use of their mini bus service, volunteer driver would be required. **AGREED** that the Chairman, the Clerk and Cllr Ashdown (if available) meet with Mr Smallwood to investigate exactly what was required.

 **C354 Clerks report and items for next Agenda:**

 The Clerk reported on the following:

* New Roller Shutter door at the changing room was due to be installed next week
* Platinum Jubilee Trees – were due to be delivered next week and would require planting as quickly as possible
* Parish Hall – Leak in flat roof – under investigation and repair.
* Christmas decorations – The Clerk thanked Cllrs and staff who assisted with taking down the decorations from the Parish Hall.

# There being no further business the meeting Chairman closed the meeting at 8.31pm.

Signed (Chairman)...........................................Date.................................................................

**The next meeting of Locking Parish Council will be at 19:00pm held on 2 February 2023**