 LOCKING PARISH COUNCIL

**The Parish Hall, Grenville Avenue, Locking BS24 8AR Telephone: 01934 820786 Email:** [**clerk@lockingparishcouncil.co.uk**](mailto:clerk@lockingparishcouncil.co.uk)

## Minutes of a Meeting of Locking Parish Council’s Finance and Human Resources Committee held on Thursday 31 March 2022 7.30pm

Meeting opened: 7.30pm Meeting closed: 8.23pm

**Present:** Councillors: Chairman Cllr Bearsby, Cllr Ashdown, Cllr Tremlett, Cllr Jones, Cllr Lacey, Cllr Keate, Cllr Fowler, Cllr Mason

**Also, in attendance:** The Clerk

# MATTERS FOR DECISION

## FHR09) To receive Apologies for absence and to approve reasons where appropriate:

Cllr Prosser and Cllr ap Rees – Approved

**FHR10) To receive Declarations of Interest by PCllrs and to consider any written applications**

**for dispensations:** None

# PUBLIC PARTICIPATION

**FHR11) To receive and hear any person who wishes to address the Committee:** None received

# MATTERS FOR DECISION

## FHR12) To receive and confirm the Minutes of the Finance Committee meeting held on 17 February

## 2022.

**RESOLVED:** That the Minutes of the Committee meeting held on 17/02/2022 (previously circulated), be taken as read, agreed as being a true and correct record and as a consequence, signed as such by the meeting Chairman.

**FHR13) Financial Year 2022/2023 – General reserves -** To confirm the allocation of funds to reserve

Accounts **AGREED** to recommend to full council the following:

£70,000. was allocated to General Reserves (Agreed 06.01.2022)

Recommended breakdown as follows:

* General Account £20,000
* Hall, Park & Green £20,000
* Fixtures & Fittings £1708
* Estates £20,000
* Attenuation Pond £3000
* CIL £5292

Projects £52326.06 – earmarked project breakdown as at 06/01/2022

* The Big Lunch £5000
* Platinum Jubilee Tree £100
* ICT Project £2500
* Picnic Table £500
* OBR Car Park Refurb £44,226.06

**FHR14) Review of the following Documents and make any recommendations to Full Council:**

1. **AGREED** to recommend to full council that the Financial Regulations be adopted with the following amendments:

4.1 spending limit raised to £750

5.8 Amend Grant to £1500

10.3 Include a preferred list of contractors – this list to be reviewed annually to ensure value for

money is obtained.

11.1 replace fir with fit

1. **AGREED** to recommend to full council that the Financial Management Risk Assessment be adopted with the following amendments:

6 External – Maintenance: –

Play Area – Existing procedure adequate – June 2022 by ROSPA

OBR Car Park – raised risk to High

Add OBR Activity Trail and Outdoor Gym Equipment

**FHR15) Review of Rolling Strategic Financial Plan:** It was noted that there were additional items to be

included from the Chairman of the Council and both Chairman’s of the Standing Committees along with

Precept projections from Cllr Bearsby.

**AGREED** to accept this document as a first draft

**FHR16) Agenda items for next meet:** None raised

## There being no further business the Chairman closed the meeting at 8.23pm.

Signed (Chairman)...........................................

Date.................................................................

**The next meeting of Locking Parish Council’s Finance & Human Resources Committee TBC.**