



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR
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Minutes of a Meeting of Locking Parish Council's Assets & Amenities Committee held on Thursday 17th March 2022

Meeting opened: 7:00pm

Meeting closed: 8.10pm

Present: Councillors: W Ashdown, P Jones, P Lacey, W Bearsby, M Tremlett, J Keate, C Prosser, L Mason, P Fowler, E ap Rees

Also, in attendance: The Clerk, Naomi Addicott NSC, Daryl Parker Kier and 2 members of the public

MATTERS FOR DECISION

A29) To receive any Members' apologies for absence: None

A30) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations – None

PUBLIC PARTICIPATION

A31) To receive and hear any person who wishes to address the Committee, upon prior notice being received

Winterstoke Hundred Academy Expansion Presentation – Naomi Addicott, NSC Senior Project Manager and Daryl Parker, Kier Site Manger – Slide presentation/update regarding the construction over the coming weeks and months along with Kier adding social value by employing local people and the Kickstart Scheme – copy of slide presentation available from the Clerk.

Questions raised from Cllrs related to Kier adding social value via employment, Mr Parker confirmed that these were "real positions" with a percentage being kept on.

Mr Parker was asked if Social Value could include the wider community and in particular assist with improvement works to The Spinney which is the main pedestrian route to the new school and Parklands. Mr Parker informed that he would be open to having a conversation regarding those works.

Parking for students and visitors at the new school were also raised as LPC did not want parking pushed out into the community due to lack of onsite spaces.

MATTERS FOR DECISION

A32) Minutes of the Meeting:

- a) To receive and confirm the Minutes of the Assets & Amenities Committee meeting held on 17 February 2022 **RESOLVED:** That the Minutes of the Committee meeting held on 17/02/2022 (previously circulated), be taken as read, agreed as being a true and correct record and as a consequence, signed as such by the meeting Chairman.

A33) To receive any update on items in those Minutes which are not included on the

Agenda:

- a) A18
- Repaint of main hall – cancelled due to a bereavement in the contractor's family – contractor was chased up several times for a date for work to commence, no date was forthcoming therefore the Clerk cancelled the contract and requested the deposit of £350 be returned immediately. **Noted.** Will need to obtain 3 new quotes.
 - Stage ceiling repairs – work to commence W/C 28 March
- b) A21 – Motion sensed light instalment completed
- c) A22 Taps to wash rooms – hall fitted, changing rooms still outstanding, disabled sensed toilet tap will cost a more to purchase and install – Clerk to obtain costings for next meeting.
- d) A25 Graffiti – shed and wooden shelter has been repainted total cost £127.28

A34) Financial Reports:

- a) To approve the payments for Assets & Amenities Committee (17/02/2022 to 16/03/2022)
RESOLVED: The payments were approved and signed by Cllr Tremlett. Clerk requested to include income for Assets and Amenities.
- b) To note the bi-monthly budgetary control report for the Assets & Amenities Committee (01/04/2021 to 16/03/2022) – **Noted** and signed by Cllr Tremlett

A35) OBR Playing Field:

- a) Installation of fencing and replanting of hedging – Update received from Cllr Jones who advised that fencing and replanting of hedge had been completed to an acceptable standard.
- b) Subject to the above work being acceptable to decide to contact Wards Solicitors and request refund of holding deposit of £600. **AGREED**

A36) Old Banwell Road Car Park – Maintenance

- a) To decide to fill pot holes – **AGREED** –
- b) Subject to the above – Due to the condition of some of the surfacing at the car park the Clerk had contacted the contractor who had previously completed these works and received costing from N Bartlett for the infilling of the potholes, levelling and compacting £600 plus VAT **AGREED** to accept this quotation. Clerk to ask the contractor if he could keep an eye on the potholes and let Council know when/if they needed to be refilled while major works to the car park were being investigated.

A37) Access onto park at Grenville Ave from properties adjoining the Park: To decide next course of Action.

Both properties who had installed access gates onto the park without permission had been written to in December 2021 and given 60 days notice to remove the access – no response had been received from either property.

Clerk advised and was supported by Cllr Bearsby that on inspection of the access gates, one appeared to have been nailed shut, while the other was still instu. Members discussed various options as they had not granted right of access and did not want to create an easement. It was **AGREED** that a fence be installed from the main access gate along the boundary line to the corner of the fence line at 3 Elm Tree Road, this would ensure that the boundary remained intact. Clerk to obtain quotations for next meeting.

A38) Parish Hall – outside space

- a) To decide to refurbish the outside space under the canopy at the side of the hall. Complaint had been received regarding the rubber mulch in this area as black dye was being transferred to skin, clothing and toys when in use. **AGREED** to install artificial grass over the top.
- b) **AGREED** that £1000 be allocated for this work and the Clerk be delegated to get these works completed and obtain materials and installation.

A39) OBR Tree Survey: The Chairman advised that due to recent storms the site visit had been deferred. **AGREED** that the Chairman and Cllr Tremlett map out and identify the trees requiring attention at their convenience.

A40) The Spinney – North Somerset Council - Refurbishment of the fence line on the other side from Locking Primary School to exclude entry – Correspondence from PROW Officer – To decide to take any action with regards to the suggested refurbishment. Members noted the request for a contribution to the works.

It was **AGREED** that this matter be discussed at the meeting on 22 March with Locking Primary School as part of LPC's partnership working as The Spinney has an impact on students and families attending the school.

It was also **AGREED** to pursue a conversation with Daryl Parker Kier Site Manger to see if these works could be considered as a project for Kiers Adding Social Value scheme.

A41) Clerks Report and Items for next Agenda: None

Exclusion of press and public.

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

A42) Groundcare Contract:

- a) The contractor for OBR Playing Field had advised of increases to fuel costs which would impact on charges for maintaining the playing field and football pitches from 1 April 2022 – **AGREED** to accept the increase from 1 April 2022. Clerk to forward to contractor information that Cllr Keate had received regarding rebate fuels entitlement.

There being no further business the Chairman closed the meeting at 8.10pm

Signed (Chairman).....Date.....

The next meeting of Locking Parish Council Hall’s Assets & Amenities Committee is 21st April 2022

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

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