



# LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR  
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Minutes of a Meeting of Locking Parish Council's Estates Committee held on  
Thursday 17 June 2021 7.30pm at Locking Parish Hall, Grenville Avenue, Locking

Meeting opened: 7:30pm

Meeting closed: 8.40pm

**Present:** - Cllr Bill Bearsby (Chairman), Cllr Carl Prosser (Vice Chairman), Cllr Mike Tremlett & Ex-Officio Cllr Paul Jones, Cllr John Keate

Also, in attendance: The Clerk

## MATTERS FOR DECISION

**E001 Election of Chairman** – To elect the Estates Committee Chair for the coming year

**RESOLVED:** Proposed and seconded that Cllr Bearsby be Chair for the coming year.  
**CARRIED**

**E002) Election of Vice Chairman** – To elect the Estates Committee Vice Chair for the coming year

**RESOLVED:** Proposed and seconded that Cllr Prosser be Vice Chair for the coming year.  
**CARRIED**

**E003 To receive Apologies for absence and approve reasons where appropriate.**  
Cllr Lacey - Approved

**E004 To receive Declarations of Interest by Cllrs and to consider any written applications for dispensations:** None

## PUBLIC PARTICIPATION

**E005 To receive and hear any person who wishes to address the Committee:** None

## MATTERS FOR DECISION

**E006 Minutes of Meeting:** To confirm the Minutes of meeting held on 19 April 2021

**RESOLVED:** That the minutes of the committee meeting held on 19/04/2021 (previously circulated), be taken as read, agreed as being a true and correct record, and as a consequence, signed by the Chairman.

**E007 Finance:**

a) To approve the expenditure report (15/04/2021 to 16/06/2021)

**RESOLVED:** The expenditure report was approved and signed by Cllr Tremlett

b) To note the budgetary control report (01/04/2021 to 16/06/2021): The budgetary control report was Noted and signed by Cllr Tremlett

**E008 Reports:** To receive brief reports (if available (and take any actions if required)) from:

**a) Parish Orderly/Dog Bin Coordinator:**

- Litter picked whole village every Thursday
- Litter & dog bins emptied around village.

**b) Playing Field Groundsman:** Last pitch cut and line was on 31 May, revert back to fortnightly cuts of the playing field until end of August when pitches will be prepared for the new football season.

**E009 Overseers:**

a) Playing Field/The Triangle: Clerk to ask the Parish Orderly if he could trim around the new saplings once per month for the time being.

b) \*PROWS – Work on The Spinney to commence end of June. Parish Orderly had continued to trim the other PROW's

- c) Allotments – Chairman reported that the water pressure at the allotments was very low. The Clerk to make enquiries with water company.
- d) Open Spaces:  
Litter and dog bins heavily used, Parish Orderly emptying more frequently.  
New safety barrier had been installed at the junction Elm Tree Road and Meadow Drive  
Two Parishioners had complained about the missed cutting of the grass verges on Grenville Avenue and the use of weed killer – the Clerk had passed those onto NSC

**E010 Insurance for Water Bowser and Trailer:** Clerk updated when water bowser on tow it would be covered 3<sup>rd</sup> party only. LPC Insurance provider had stated it would need to be stored safely and securely to be covered by policy. Noted and **AGREED**

**E011 Storage Container:**

- a) To note that if agreed, expenditure would be taken from Estate Reserves for the current Financial Year. It was **AGREED** that should LPC purchase a storage container funds would be drawn from the Estates Reserves.
- b) To decide on location of storage container and consider whether planning permission may be required – if this is the case to agree cost for planning permission. Discussion ensued with regards to the need for another container when LPC already owned the container at the playing field the following was **AGREED**:
  - Defer the purchase and possible location of the container until the next Full Council meeting
  - To speak to LPFC regarding the future use of the current storage container in the first instance (Cllr Prosser, Tremlett, Jones)
  - Subject to the above - Consider dividing the container, installing a pedestrian door obtain costings.
- c) To receive quotations for the purchase of a storage container to store the water bowser and any other equipment - Deferred to full Council subject to the above

**E012 Community Orchard: AGREED** the Clerk contact Chew Valley Trees to get expert advice on species, where/when to plant etc.

- a) Tree species and number to be planted: TBC but preferred species:  
Apple: Morgan Sweet, Beauty of Bath, Bramley's, Katie  
Pear: Conference  
Plum: Victoria
- b) When and where to plant: to take advice from tree expert – preferred location: left hand side of car park and for planting normally Nov/Dec
- c) Future maintenance for budget consideration: clerk advised that for this financial year 21/22 £1000 had been set aside for all tree maintenance at the playing field but serious consideration would need to be given for future maintenance for next years budget.

**E013 Triangle Lease Rent:** Cllr Keate requested that the rent for the Triangle be discussed. The current annual rent was £100 due Feb each year. Proposed by Cllr Tremlett and Seconded by Cllr Jones that the current annual rent be amended to £1 paid yearly in advance, clerk to contact Scouts – **AGREED**

**E014 Next meeting of the Estates Committee** – Due to no meetings held in August and the next scheduled date for meeting is 21 October 2021 – members to consider whether a meeting be called in September due to the lengthy period between meetings **AGREED** that because of the lengthy period between meeting tat a meeting in Sept be held Clerk to arrange a suitable date.

**E015 Items for next Agenda:**

Overseers: members shared responsibilities - 4 volunteers need

There being no other business the Chairman thanked the members and closed the meeting at 8.40pm.

Signed (Chairman)..... Date .....

**The next meeting of the Locking Parish Council Estates Committee will be Thursday 9 September 2021 19.30hrs**