



# LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

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## Minutes of a Meeting of Locking Parish Council's Estates Committee held on Thursday 18 February 2021 via Zoom

Meeting opened: 7:38pm

Meeting closed: 8.33pm

**Present:** - Cllr Bill Bearsby (Vice Chairman) Cllr Peter Lacey, Cllr Carl Prosser, Cllr Tony Hetherington Cllr Mike Tremlett & Ex-Officio Cllr Paul Jones, Cllr John Keate

Also, in attendance: The Clerk

### MATTERS FOR DECISION

**E189 To receive Apologies for absence and approve reasons where appropriate.**  
None

**E190 To receive Declarations of Interest by Cllrs and to consider any written applications for dispensations:** None

### PUBLIC PARTICIPATION

**E191 To receive and hear any person who wishes to address the Committee:** None

### MATTERS FOR DECISION

**E192 Minutes of Meeting:** To confirm the Minutes of meeting held on 18 February 2021

**RESOLVED:** That the minutes of the committee meeting held on 18/02/2021 (previously circulated), be taken as read, agreed as being a true and correct record, and as a consequence, signed by the Chairman.

#### **E193 Finance:**

a) To approve the expenditure report (18/02/2021 to 31/03/2021)

**RESOLVED:** The expenditure report was approved and to be signed at the next available opportunity by Cllr Jones

b) To approve the expenditure report (01/04/2021 to 14/04/2021)

**RESOLVED:** The expenditure report was approved and to be signed at the next available opportunity by Cllr Jones

c) To note the budgetary control report (01/04/2020 to 31/03/2021): The budgetary control report was noted.

d) To note the budgetary control report (01/04/2021 to 14/04/2021): The budgetary control report was noted.

**E194 Reports:** To receive brief reports (if available (and take any actions if required)) from:

#### **a) Parish Orderly/Dog Bin Coordinator:**

- Litter picked whole village every Thursday
- Litter & dog bins emptied around village.
- New planters planted up and watered – Clerk advised that the Parish Orderly has 37 planters to water and could no longer use his own transport for carrying large amount of water, Clerk suggested looking into purchasing a road towable water bowser and pump **AGREED** for the Clerk to look into prices for purchase and hire, also to contact NSC and Hutton in Bloom re hiring their equipment and report to next full council meeting

**b) Playing Field Groundsman:** Nothing new to report everything all in order

#### **E195 Overseers:**

a) Playing Field/The Triangle: ASB/criminal damage to changing rooms, guttering smashed, roof tiles broken all reported to Police. CCTV shows large group of teens at the playing field etc., it appears that teenage boys are climbing on to roof of container and throwing large rocks/rubble onto roof, photos show damage to tiles. It's also been reported that same group of teens are swimming in the pond. **AGREED** the Clerk to purchase anti-vandal paint and signage for the container.

Clerk advised that when she arrived to the parish office today there was a number of residents complaining about ASB and damage throughout the Parish and the descriptions given matched the teens on CCTV.

**AGREED** that the Clerk request a meeting with Police Sector Inspector and Beat Sgt to discuss ASB/criminal damage throughout the Parish. Item to go into next edition of Looking at Locking and on the website.

Clerk and Chairman of LPC meeting with PCSO 20 April re crime report.

All Councillors are to have access to padlock codes for OBR Playing Field – Clerk to disseminate. Changing rooms: building is looking in a poor state, coat of paint on outside walls, tiles in shower areas old and mouldy – inspection by the Committee needs to be carried out so that a schedule of works can be agreed.

- b) \*PROWS – Work on The Spinney to commence shortly
- c) Allotments – Nothing to report
- d) Open Spaces – Litter and dog bins heavily used, Parish Orderly emptying more frequently. 16 planters had arrived and installed and planted at various locations with Oaktree Park, Flowerdown, Locking Village.

#### **E196 Old Banwell Road Playing Field:**

- a) Changing Rooms – Lighting – To receive a quote for the replacement of inside and outside lighting – this quote was not accepted as the Committee had additions to the specification. This was the only quote the Clerk had obtained as initially it had been an urgent call out as the lights at the changing rooms had failed, repair to one light had been carried out but additional issues with the old fluorescent lighting had come to light. The Clerk had used the company which she normally calls for urgent repairs. The term ‘preferred list of contractors’ had been used within the discussion, Clerk advised that there was a list of contractors (not a ‘preferred list of contractors’) she had inherited from her predecessor and this is the list she often used when requiring an urgent repair, she also confirmed that the company she had contacted was accredited. **AGREED** that the Clerk obtain three quotations for the supply and installation of 11 LED motion sensored lights and the replacement of 1 external bulkhead light. Volunteers to come forward to meet with Contractors.  
**AGREED** ‘Preferred List of Contractors’ discussion to be an agenda item for next full council meeting
- b) Car Park :
  - Receive quotation for supply of sub base stone and compact for pot holes **AGREED** to accept quotation from N Bartlett for the supply of 20 tonnes of sub base stone level and compact in pot holes £850 plus VAT
  - Future maintenance: Members discussed the current condition of the car park, that the filling of pot holes was a almost an annual occurrence and that a longer term solution be found i.e. car park surface be made fit for purpose and drainage investigated. Cllr Prosser advised that Denis Gedge – Engineer had been contacted to give his expert opinion on what was required. Await Denis Gedge’s finding.
- c) Plan/Projects - Date for Workshop – Date to be confirmed but thought after 17 May, first available Saturday when hall not in use. Clerk to ask Water company if they had any future works in the pipeline for OBR Playing Field

**E197** Playing Field Scale of Charges – Review of charges for 2021/22, it was noted that there had been no increase for 2020/21 **AGREED** to small increase of 10% on existing charges.

There being no other business the Chairman thanked the members and closed the meeting at 9.03pm.

Signed (Chairman).....

Date .....

**The next meeting of the Locking Parish Council Estates Committee will be Thursday 17 June 2021 19.30hrs**