



# LOCKING PARISH COUNCIL



The Village Hall, Grenville Avenue, Locking, BS24 8AR  
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## Minutes of an Extraordinary Meeting of Locking Parish Council held on Monday 27th July 2020 at 7:30 pm via ZOOM

Meeting opened: 7.30pm

Meeting closed: 8pm

**Present:** Councillors: P Jones (Chairman) J Keates, L Mason, Mrs W Ashdown, W Bearsby, Ms J Roberts, Mrs J Searle, A Hetherington, C Prosser, Cllr P Harris

### MATTERS FOR DECISION

**C253 To receive Apologies for absence and to approve reasons where appropriate –**  
Cllr P Lacey, The Clerk

**C254 To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations: None received.**

### PART 11

#### **Exclusion of press and public.**

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

#### **C255 To receive the following:**

- a) **Grievance from a member of Locking Parish Council as presented to Executive Committee/Staffing Committee on 17 July 2020 –** Council heard the Grievance
- b) **Recommendations from the above meeting in relation to that Grievance:** Council **AGREE** to invoke Locking Parish Council's Grievance Policy and appointed members to the Grievance Panel. Further recommendations from the Executive/Staff Committee were also agreed by Council to be implemented by the Grievance Panel.
- c) **Notification of a Grievance from a member of staff** was read out and Council **AGREED** that the Grievance Panel should also deal with this matter.
- d) Council also **AGREED** that a member would undertake the role of Proper Officer in accordance with the regulations outlined in Standing Order 6.1 b.

**There being no further business the meeting Chairman closed the meeting at 8pm.**

Signed (Chairman)..... *[Signature]*

Date..... *6/8/2020*

**The next meeting of Locking Parish Council will be at 7:30 pm via Zoom on Thursday 6<sup>th</sup> August 2020.**