



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR
Telephone 01934 820786 E-Mail:- lpcclerk@talktalkbusiness.net

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council Hall, Park & Green Committee

Dear Councillor

The next **Meeting the Hall, Park & Green Committee**, will be held online via **ZOOM** on **Thursday 16 July 2020** commencing at **7:30pm** to which you are summoned to attend. Details for logging to the virtual meeting have been passed to Councillors and will be posted online to encourage public participation.

To join the meeting:

<https://zoom.us/j/96216722292?pwd=RDFDOHlwYUM0WmVCMlJ6bUtoS2lXUT09>

Meeting ID: 962 1672 2292 Password: 710725

Parishioners wishing to join the meeting online should email the Clerk to Locking Parish Council lpcclerk@talktalkbusiness.net with any items they wish to discuss.

The following business to be transacted:

Dawn Tremlett
Parish Council Clerk
Friday 10th July 2020

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Committee, **upon prior notice being received.** *The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 2 minutes (to a maximum of 10 minutes total public participation at the Chairman's discretion).*

MATTERS FOR DECISION

- 4) To receive and confirm the Minutes of the Committee meeting held on 23rd January 2020.
- 5) To receive any update on items in those Minutes which are not included on the Agenda.
- 6) **Financial Reports:**
 - a) To approve the receipts & payments (24/01/2020 to 31/03/2020)
 - b) To approve the receipts & payments (01/04/2020 to 16/07/2020)
 - c) To note the budgetary control report (01/04/2019 to 16/07/2020)
 - d) To agree in retrospect the purchase of replacement window unit £126.00 inc VAT from Worle Glass
 - e) To agree in retrospect the Annual Safety Inspection of the Park by RoSPA £136.80 inc VAT

7) Park:

- a) To receive an update from the Clerk regarding Covid 19 preparations in line with Government Advice
- b) To recommend to full council that extra expenditure is taken from Small Business Grant
- c) To agree in retrospect the purchase of equipment and supplies to bring the Park up to Covid 19 ready for reopening 11 July 2020

8) Hall:

- a) To receive an update from the Clerk regarding Covid 19 preparations in line with Government Advice
- b) To recommend to full council that extra expenditure is taken from Small Business Grant
- c) To agree in retrospect the purchase of equipment and supplies to bring the Park up to Covid 19 ready for reopening end of August

9) Reports: To receive reports (if available) and discuss/decide on any action to be taken

- a) Parish Orderly
- b) Cleaning contractor
- c) Grounds care contractor

10) Parish Hall – To discuss the long-term future of the Parish Hall

11) Scale of Charges for Hall Hire – Review

12) Park Play Equipment – Update

- a) Large Slide – repairs completed
- b) Clatter Bridge – repairs completed
- c) To receive the Annual Inspection Report from RoSPA
- d) To agree program of maintenance based on the above report
- e) To receive a quotation from GB Leisure:
 - I. Reset Jnr Swing set
 - II. Repairs to safety surfacing – various

13) Parish Hall Car Park:

- a) Flower tubs/planters – to consider tidying up the area where the new planters are sited on the grass verge with possibly gravel
- b) Reline the car park - completed

14) Repairs & Maintenance to Parish Hall:

- a) Repaint of the main hall doors and stairs/wall to stage area.
- b) To receive a quote for the supply/service for commercial floor mats or to consider purchasing own mats
- c) To receive a quote for the installation of outside power source on flat roof
- d) To receive a quote for flat roof and guttering inspection and any repairs
- e) To consider the purchase of a new blind for the kitchen and installation
- f) To consider the replacement of hall flooring from main entrance to inner foyer and kitchen corridor.

15) To receive a request from Weston Whippets to rent out the shed at the rear of Hall

16) Correspondence & Items for next Agenda:

(Please note that the Committee is unable to make any formal decisions under this item).

The next meeting of the Locking Parish Council Hall & Park Committee will be on Thursday 17th September 2020 at 7:30pm via Zoom.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.