



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR
Telephone 01934 820786 E-Mail:- lpccclerk@talktalkbusiness.net

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council

Dear Councillor

You are summoned to a **Meeting of Locking Parish Council's Hall, Park & Green Committee**, to be held in **Locking Parish Hall, Grenville Avenue, Locking** on **Thursday 23rd January 2020** commencing at **7:30pm** when the following business will be transacted:

Dawn Tremlett
Parish Council Clerk
Wednesday 15th January 2020

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Committee, **upon prior notice being received.** *The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 2 minutes (to a maximum of 10 minutes total public participation at the Chairman's discretion).*

MATTERS FOR DECISION

- 4) To receive and confirm the Minutes of the Committee meeting held on 21st November 2019.
- 5) To receive any update on items in those Minutes which are not included on the Agenda.
- 6) **Financial Reports:**
 - a) To approve the bi-monthly receipts & payments (22/11/2019 to 23/01/2020)
 - b) To note the budgetary control report (01/04/2019 to 22/01/2020)
- 7) To deal with any items in the Park for repair, maintenance or disposal:
- 8) To deal with any items in/around the Hall for repair, maintenance or disposal:
- 9) **Reports:** To receive reports (if available) and discuss/decide on any action to be taken
 - a) Parish Orderly
 - b) Cleaning contractor
 - c) Grounds care contractor

10) Projects for 2020/21 – confirm projects

11) Park Play Equipment – To receive a quote for repairs and/or supply parts to:

- a) Large Slide
- b) Clatter Bridge

12) Parish Hall Car Park:

- a) Request to loan lining machine from Locking Primary School – update from Cllr Keate
- b) Car Park Signage – To receive quotation for signage
- c) Flower tubs/planters – Update from Cllr Searle

13) Repairs & Maintenance to Parish Hall:

- a) To consider and decide on quotes received to repaint the lower half of the main hall, serving hatch, storage area of stage.
- b) Installation of safety lining of front of stage - update

14) Parish Hall – To discuss the long term future of the Parish Hall

15) Christmas Tree for Hall (outdoors)

16) Correspondence & Items for next Agenda:

(Please note that the Committee is unable to make any formal decisions under this item).

PART 11

Exclusion of press and public.

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

17) Groundsman – Annual review of contract

The next meeting of the Locking Parish Council Hall & Park Committee will be on Thursday 19th March 2020 at 7:30pm in Locking Parish Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.