



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

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Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Committee by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.

To: All members of Locking Parish Council's – Finance Committee

Dear Councillor

You are summoned to a **Meeting of Locking Parish Council's Finance Committee**, to be held in **Locking Parish Hall, Grenville Avenue, Locking on Thursday 27th February 2020** commencing at **7pm** when the following business will be transacted:

Mrs Dawn Tremlett
Parish Council Clerk
18 February 2020

AGENDA

MATTERS FOR DECISION

- 1) To Elect Chairman
- 2) To Elect Vice Chairman
- 3) To receive Apologies for absence and to approve reasons where appropriate.
- 4) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

PUBLIC PARTICIPATION

- 5) To receive and hear any person who wishes to address the Committee
The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 2 minutes (to a maximum of 10 minutes total public participation at the Chairman's discretion).

MATTERS FOR DECISION

- 6) Draft Terms of Reference (previously circulated):
 - a) To approve/agree any amendments
 - b) To agree to forward draft Terms of Reference to Full Council for ratification at their next meeting on 5th March 2020
- 7) Review of the following:
 - a) LPC Financial Regulations
 - b) LPC Internal Financial and Management Risk Assessment Schedule
- 8) Draft Policy Documents: To receive a draft Financial Reserves Policy
- 9) Formulate a 5 Year Strategic Financial Plan for adoption by Full Council

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.