



# LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

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Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council: - P Jones (Chairman), J Keate (Vice Chairman) L Mason, P Lacey, W Ashdown, W Bearsby, P Fowler, E ap Rees, J Roberts

Dear Councillor

You are summoned to a **Meeting of Locking Parish Council's Hall/Park & Green Committee**, to be held in **Nurse Thomas Room, Grenville Avenue, Locking** on **Thursday 18<sup>th</sup> July 2019** commencing at **7:30pm** when the following business will be transacted:

Dawn Tremlett  
**Parish Council Clerk**  
Friday 11<sup>th</sup> July 2019

## AGENDA

### MATTERS FOR DECISION

- 1) To Elect a Chairman
- 2) To Elect a Vice Chairman.
- 3) To receive Apologies for absence and to approve reasons where appropriate.
- 4) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

### PUBLIC PARTICIPATION

- 5) To receive and hear any person who wishes to address the Committee, upon prior notice being received. *The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 2 minutes (to a maximum of 10 minutes total public participation at the Chairman's discretion).*

### MATTERS FOR DECISION

- 6) To receive and confirm the Minutes of the Committee meeting held on 21<sup>st</sup> March 2019.
- 7) To receive any update on items in those Minutes which are not included on the Agenda.
- 8) **Financial Reports:**
  - a) To approve the bi-monthly receipts & payments (01/04/2019 to 18/07/2019)
  - b) To note the budgetary control report (01/04/2019 to 18/07/2019)
- 9) To deal with any items in the Park for repair, maintenance or disposal:
- 10) To deal with any items in/around the Hall for repair, maintenance or disposal:
  - a) To consider the purchase of a new Hoover for hall users
  - b) To consider replacing toilet seats (poor condition)
- 11) **Reports:** To receive reports (if available) and discuss/decide on any action to be taken
  - a) Parish Orderly
  - b) Cleaning contractor
  - c) Grounds care contractor

**12) Playground Inspection:**

- a) To consider the RoSPA Annual Safety Inspection report and to decide any action(s) from this report.
- b) To receive and approve RoSPA Invoice for the Annual Safety Inspection

**13) Locking Pre-School:** To consider and decide on a request to have an outside tap fitted

**14) Refurbishment of Parish Hall Floor:**

To consider quotations received

**15) Annual Fire Extinguisher Report:**

- a) Update from the Clerk
- b) To receive and accept Walker Fire invoice for annual inspection and items relating to that inspection

**16) Green Agreement –** Confirmation that this has been signed

**18) St Augustine's Church –** to consider a request to use the Park and Hall facilities for an open-air Service on 25<sup>th</sup> August 2019

**17) Correspondence & Items for next Agenda:**

*(Please note that the Committee is unable to make any formal decisions under this item).*

**The next meeting of the Locking Parish Council Hall & Park Committee will be on Thursday 19<sup>th</sup> September 2019 at 7:30pm in Locking Parish Hall.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*