



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

Telephone 01934 820786

E-Mail:- lpcclerk@talktalkbusiness.net

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council: Dear Councillors

You are summoned to a **Meeting of Locking Parish Council, to be held in Locking Parish Hall, Grenville Avenue, Locking on Thursday 5th March 2020 commencing at 7:00pm** when the following business will be transacted:

Mrs Dawn Tremlett
Parish Clerk
27th February 2020

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

Exclusion of press and public.

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

- 3) Co-option: There are 3 vacancies on Locking Parish Council following the 2019 Elections and The Parish Council is under a duty to fill this vacancy by co-option. Members to decide on co-option following an interview with potential candidate(s).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

Telephone 01934 820786

E-Mail:- lpcclerk@talktalkbusiness.net

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council: Dear Councillors

You are summoned to a **Meeting of Locking Parish Council, to be held in Locking Parish Hall, Grenville Avenue, Locking on Thursday 5th March 2020 commencing at 7:30pm** when the following business will be transacted:



Mrs Dawn Tremlett
Parish Clerk
27 February 2020

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Council, **upon prior notice being received** (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*
 - a) At the Invitation of the Chairman - to receive a presentation from St Modwen, David Moore, Senior Development Manager and Janine Parker, Director Residential Management Team regarding their roles and that of the Community Interest Company.
 - b) District Cllr/Liaison Officer Report
 - c) Police Report
- 4) Minutes:
 - a) To receive and confirm the Minutes of the Council meeting held on 06/02/2020.
- 5) Finances:
 - a) To receive and approve monthly expenditure for February 2020.
 - b) To receive and note the Bank Reconciliation for January 2020.
 - c) To receive and agree any Grant applications.
 - d) To approve transfer of funds into Nationwide Savings Account
 - e) To receive an invoice from Veale Wasbrough Vizards LLP for the reviewing/advising on draft lease for Longton Grove – Locking Surgery
 - f) To receive annual subscription invoice for CPRE
 - g) To receive invoice from Vision ICT for website training and administration

6) Regular Reports: To receive and note the following regular reports:

- a) CPRE;
- b) PC Committees & Working Parties;
- c) Locking Parklands Stakeholders.

7) Planning:

- a) **19/P/2915/LBC – 10 Elm Tree Road Locking** - Replace existing skylight to single -storey rear extension with roof lantern.
- b) **19/P/3117/FUL – Devils Elbow Farm, Hillend Locking** – Conversion of an agricultural building to 3no. dwellings (pursuant to 16/P/1381/CUPA
- c) **20/P/0185/HHPA – 6 Adastral Road, Locking** – Prior approval request for the erection of a single storey rear extension
- d) **20/P/0223/TPO – Parklands Educate Together Primary, 1 Russel Road Locking** – G1-Conifers-Fell and replace

8) Projects – To confirm projects for 2020/21

9) Annual Parish Assembly – to consider moving this date from 23 April to 19.00hrs on 14 May 2020

10) Review of Policy Documents – 2 x volunteers to review with Executive Committee

11) Notice Boards – To consider the purchase of 2no Parish notice boards to replace existing at Elm Tree Road and The Orchard both are in a poor state of repair (Projects 2019/20)

12) Staff Committee – to consider setting up a Staff Committee as per advice from ALCA (11 Jan 20), (subject to agreement – for continuation purposes until May 2020 SWG members Exe Com plus Cllr Lacey and Cllr Roberts to be appointed to this committee) Terms of Reference to be drawn up

13) Flooding:

- a) To receive update or report for Topology Survey carried out at Old Banwell Road Playing Field and decide next steps
- b) Subject to the above- To receive quotes from Consulting Civil Engineer
- c) Locking Primary School – to accept offer of contribution to the Topology Survey which included the school drainage system. LPS have requested that the information from the survey be shared with school - to decide how to share this information

14) Extended Learning Academies Trust – To receive a letter from Lynn Winters Head of Business Operations regarding arranging a follow up meeting to discuss ideas, practical solutions to car parking issues and the proposed future of Old Banwell Road playing field

15) VE Day Celebrations – update from Cllr Fowler

16) Clerk's Report, Correspondence & Items for next Agenda:

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

The next meeting of Locking Parish Council will be at 7:30pm in Parish Hall, Grenville Avenue, Locking, on the 2nd April 2020.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.