



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR
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Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council: Dear Councillors

You are summoned to a **Meeting of Locking Parish Council, to be held in Locking Parish Hall, Grenville Avenue, Locking on Thursday 6th February 2020** commencing at 7:15pm when the following business will be transacted:

Dawn Tremlett

Mrs Dawn Tremlett
Parish Clerk
30 January 2020

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.
- 3) **Co-option: There are 3 vacancies on Locking Parish Council following the 2019 Elections and The Parish Council is under a duty to fill this vacancy by co-option. Members to decide on co-option following an interview with potential candidates(s).**

PUBLIC PARTICIPATION

- 4) **To receive and hear any person who wishes to address the Council, upon prior notice being received (The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).**

- a) District Cllr/Liaison Officer Report
- b) Police Report

5) Minutes:

- a) To receive and confirm the Minutes of the Council meeting held on 09/01/2020.

6) Finances:

- a) To receive and approve monthly expenditure for January 2020.
- b) To receive and note the Bank Reconciliation for December 2019.
- c) To receive and agree any Grant applications.

7) Chairman's Report

- 8) **Regular Reports:** To receive and note the following regular reports:

- a) CPRE;
- b) PC Committees & Working Parties;
- c) Locking Parklands Stakeholders.

9) Planning:

- a) **20/P/0057/FUH - 4 Manor Gardens Locking** - Two storey side extension.
- b) **Notice of Decision – Consent Refused** - 19/P/2957/TPO - Flowerdown Estate, Former RAF Locking Staff Quarters, Flowerdown Road Locking – T189, T220, T221, T247 – Crown reduce by 2 metres. T180, T317, T318, T325, T353 – Crown thin by 10%. T299, T301, T338 – Crown reduce by 3 metres. T219 – Reduce length of long lower limb extending to the road by up to 2 metres. T233 – Reduce lower boundary by 1.5m.c

- 10) Finance Committee** – to consider setting up a Finance Committee, (subject to agreement – FWG members Exe Com plus Cllr Bearsby and Cllr Roberts to be appointed to this committee) with clear terms of reference (attached) to look at the following:
- a) Review LPC Financial Regulations for next LPC meeting
 - b) Formulate a Financial Reserves Policy for adoption by PC
 - c) Formulate 5 year strategic financial plan for adoption of PC
 - d) To monitor and review all LPC budgets
 - e) To make recommendations to full council

- 11) Draft Policy Documents** – to receive the following draft documents for adoption (subject to any amendments)(circulated, copies available from the Clerk)
- a) Code of Conduct – Reviewed by Executive Committee and Cllr Lacey on 30 Jan – To agree amendments
 - b) Bullying and Harassment Policy
 - c) Dispensation Procedure Guide and Dispensation Request Form

- 12) Flooding** – To receive quotations for Topology Survey to be carried out at Old Banwell Road Playing Field and decide next steps

- 13) ICT Working Group** – To receive an update

- 14) August Break** – To consider a proposal from Cllr Fowler to reinstate the August break for meetings of the Parish Council and it's committees

- 15) Vision ICT - Website Accessibility Statement for Council**

- 16) Mayors Charity Ball 28th March 2020** – To consider attending or making a monetary donation or donate a raffle prize.

- 17) VE Day Celebrations** – update from Cllr Fowler

- 18) The Parish Hall** – from the Hall, Park & Green Committee - To decide to set working group to discuss the long-term future of the Parish Hall.

19) Clerk's Report, Correspondence & Items for next Agenda:

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

PART 11

Exclusion of press and public.

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

- 20) CiLCA** – training request from the Clerk

The next meeting of Locking Parish Council will be at 7:30pm in Parish Hall, Grenville Avenue, Locking, on the 5th March 2020.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.