



# LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR  
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Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

You are summoned to a **Meeting of Locking Parish Council**, to be held in **Locking Parish Hall, Grenville Avenue, Locking** on **Thursday 5<sup>th</sup> September 2019** commencing at **7:30pm** when the following business will be transacted:

Mrs Dawn Tremlett  
Parish Council Clerk  
23<sup>rd</sup> August 2019

## AGENDA

### MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

### PUBLIC PARTICIPATION

3) To receive and hear any person who wishes to address the Council, **upon prior notice being received** (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)

- a) Unitary Cllr/Liaison Officer Report      b) Police Report

#### 4) Minutes:

- a) To receive and confirm the Minutes of the Council meeting held on 1<sup>st</sup> August 2019

#### 5) Finances:

- a) To receive and approve monthly expenditure for August 2019
- b) To receive and note the Bank Reconciliation for July 2019.
- c) To receive and agree any Grant applications
- d) To receive a donation request from Weston & North Somerset Disability Information & Advice Helpline

#### 6) Chairman's Report

7) **Regular Reports:** To receive and note the following regular reports:

- a) CPRE;
- b) PC Committees & Working Parties;
- c) Locking Parklands Stakeholders.

**8) 1 - Planning:**

- a) **19/P/1563/RM – Land West of Locking Parklands, (former Moss Land) Parklands Village Locking – Reserved Matters** application for appearance, scale, layout and landscaping for the development of 248no. dwellings and associated infrastructure pursuant to outline planning consent 16/P/1881/OT2 (outline planning application for up to 300no. residential units and associated infrastructure, all matters reserved (using access points from Locking Parklands subject to reserved matters submitted pursuant to outline permission 13/P/0997/OT2 – Update from Cllr Terry Porter
- b) **19/P/1520/LDE – Devils Elbow Farm, Hillend, Locking BS24 8PG** – Certificate of lawfulness for the existing use of part of a building as a self-contained dwelling house. The existing use of two residential caravans to dwelling houses and associated operational development. The existing use of land for open storage (Class B)
- c) **19/P/1930/FUH – 45 Elm Tree road, Locking BS24 8EJ** – Construct single storey front extensions. Widen vehicle access and form parking to front of property.
- d) **19/P/1946/FUH – 11 Oxford Square Locking BS24 7DP** – Demolition of rear conservatory and replace with rear extension of same size. Double height side extension.

**2 – APPEAL – 18/P/2652/OUT Gladman Developments – Elm Grove Nursery Elm Grove Locking To receive and discuss:**

- a) Recommendations from the Executive Meeting held 22<sup>nd</sup> August – Decide to action any recommendations made.
- b) To receive an update from the Public Meeting and to consider and discuss issues raised by residents

**9) Playing Field Old Banwell Road Locking:**

- a) Interim Seasonal Agreement – Locking Park FC – Receive draft Agreement and any amendments, also to consider and agree charges while this agreement is in place.
- b) Match and Training Fees – Consider charges for July/Aug 19 for Locking Park FC
- c) Hedge and car park bund cutting – Update from the Clerk.
- d) Security access to the Playing Field – Height Restrictor Swing Gate – update from the Clerk.
- e) To receive a quote for main gate signage

**10) Locking Primary School:**

- a) Playing Fields Initial Meeting ELAN & LPC – to receive a report from the Chairman and decide next course of action
- b) Park & Stride Car Park Agreement – Review and action any amendments
- c) LPC to consider the suggestion of an agreement with Locking Primary School for the use of OBR Playing fields and to use that agreement in the event of an illegal encampment by travellers

**11) Neighbourhood Plan:**

- a) To receive draft of Neighbourhood Plan Survey
- b) To receive quotations for printing
- c) To decide next course of action

**12) Revision of street trading policy – consultation** – draft policy previously circulated 02/08/19 – to consider recommendations from Cllr ap Rees and Cllr Ashdown

**13) Microsoft's Office 365 Platform for Business Office 365:**

To discuss the benefits of migrating to Office 365 and the cost involved

**14) Clerk's Report, Correspondence & Items for next Agenda:**

*(Please note that the Council is unable to make any formal decisions under this item).*

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda

**15) Co-option:** There are 6 vacancies on Locking Parish Council following the 2019 Elections and the Parish Council is under a duty to fill this vacancy by co-option.  
Members to decide on co-option following an interview with potential candidates

**The next meeting of Locking Parish Council will be at 7:30pm Locking Parish Hall on the 3<sup>rd</sup> October 2019.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*