



# LOCKING PARISH COUNCIL



The Village Hall, Grenville Avenue, Locking, BS24 8AR  
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Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Committee by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.

**To: All members of Locking Parish Council's Estates Committee**

Dear Councillor

You are summoned to a **Meeting of Locking Parish Council's Estates Committee**, to be held in **Locking Parish Hall, Grenville Avenue, Locking** on **Thursday 20<sup>th</sup> June 2019** commencing at **7.30pm** when the following business will be transacted:

Mrs Dawn Tremlett  
**Parish Council Clerk**  
11<sup>th</sup> June 2019

## AGENDA

### MATTERS FOR DECISION

1. To Elect a Chairman.
2. To Elect a Vice Chairman.
3. To receive Apologies for absence and to approve reasons where appropriate.
4. To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

### PUBLIC PARTICIPATION

**To receive and hear any person who wishes to address the Committee**

*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 2 minutes (to a maximum of 10 minutes total public participation at the Chairman's discretion).*

### MATTERS FOR DECISION

5. **Minutes of Meeting:** To confirm the minutes of the meeting held on 18<sup>th</sup> April 2019.
6. **Finance:**
  - a) To approve the bi-monthly expenditure (01/04/19 to 20/06/19).
  - b) To note the bi-monthly budgetary control report (01/04/19 to 20/06/19).
7. **Reports:** To receive brief reports (if available (and take any actions if required)) from:
  - a) Parish Orderly
  - b) Ground Care Contractor
  - c) Dog Bin Coordinator
8. **Overseers:** To receive volunteers for the following:
  - Playing Field/The Triangle
  - PROWS
  - Allotments
  - Open Spaces

**9. Play Field:**

- a) Match and Training Fees - To receive recommendations form the Working Group and agree
- b) Goal Posts – To discuss and agree to replace those goal posts in poor condition via a grant from Somerset FA
- c) Forward Planning for the Playing Field & Changing Rooms – To receive recommendations from the Working Group - to discuss and agree
- d) Signage at the Playing Field – this to include main gate LPC details and ditch signage
- e) To agree to fit a new substantial combination lock on the field access gate
- f) Old field entrance, Old Banwell Road concern reported by member of the public – update from Cllr Keate
- g) Agree to dispose of old equipment stored in container

**10. Raised Flower Tubs:**

- a) To discuss and agree the replacement of all flower tubs/beds.
- b) To discuss and agree the installation of 3 new beds
- c) To receive update from Cllr Keate regarding materials and potential costs
- d) To discuss and agree who would build/repair flower beds/tubs and who would plant up and when

**11. Park & Stride Car Park:**

- a) Update from the Clerk
- b) Volunteer required to sit on joint committee which meets approx.4 times per year

**12. Allotments & Allotment Paths:**

- a) To receive a Quote for refurbishment of footpath
- b) Update from NCS – improving footpath from Allotments to Church
- c) Poorly maintained Allotment Plots - Update from the Clerk

**13. Fallen Tree Playing Field – To receive quote to clear fallen tree and dispose of all branch/logs**

**The next meeting of the Locking Parish Council Estates Committee will be on Thursday 15<sup>th</sup> August 2019 at 7:30pm in Locking Parish Hall, Grenville Avenue.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.