



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR
Telephone 01934 820786 E-Mail:- lpcclerk@talktalkbusiness.net

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Committee by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.

To: All members of Locking Parish Council's Estates Committee

(Paul Fowler Chairman), (Bill Bearsby Vice Chairman), Peter Lacey, Cliff Dumbell, John Keate, & Ex-Officio Michael Cooper & Paul Jones.

Dear Councillor

You are summoned to a **Meeting of Locking Parish Council's Estates Committee**, to be held in **Locking Parish Hall, Grenville Avenue, Locking on Thursday 18th April 2019** commencing at **7.30pm** when the following business will be transacted:

Colm O'Doherty
Parish Council Clerk
Friday 12th April 2019

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

PUBLIC PARTICIPATION

To receive and hear any person who wishes to address the Committee

The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 2 minutes (to a maximum of 10 minutes total public participation at the Chairman's discretion).

MATTERS FOR DECISION

- 3) **Minutes of Meeting:** To confirm the minutes of the meeting held on 21st February 2019.
- 4) **Finance:**
 - a) To approve the bi-monthly expenditure (22/02/19 to 18/04/2019)
 - b) To note the budgetary control report. (01/04/19 to 18/04/2019)
- 5) **Reports:** To receive brief reports (if available (and take any actions if required)) from:
 - a) Parish Orderly
 - b) Dog Bin Coordinator

6) Overseers: To receive reports for the following:

- Playing Field/The Triangle
- PROWS
- Allotments
- Open Spaces

7) Estate Committee Terms of Reference – To discuss/amend and adopt

8) Playing Field:

- a) to discuss forward planning for the playing field & changing rooms, and agree action required

9) Allotments Paths:

- a) Quotes to complete work on paths – to discuss and decide on any quotes.
- b) Update – NCS - Improving the path leading from Allotments to the Church
- c) Overhanging vegetation onto the allotment footpath from resident's gardens, see correspondence from concerned allotment tenant & agree action.
- d) Signage: Review regarding dog walking and decide if a change is required.

10) Overgrown Vegetation: Update.

11) Triangle: Consider a request from Locking Scout Group to:

- a) Erect a field shelter (temporary shelter) at the far end of the field & install a new fence along the main road side of the field.

12) Coronation Garden: Update.

13) Park and Stride Car Park:

- a) Formally reassess the division of costs for car park maintenance fund and agree course of action.
- b) Weed treatment of bunds – agree plan of action
- c) Agree Councillor volunteer for the joint committee which meets approx. 4 times per year

14) Raised beds and tubs in the Parish: To agree locations in the Parish and agree plan to move forward.

The next meeting of the Locking Parish Council Estates Committee will be on Thursday 20th June 2019 at 7:30pm in Locking Parish Hall, Grenville Avenue.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.