



# LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

Telephone 01934 820786

E-Mail:- [ipcclerk@talktalkbusiness.net](mailto:ipcclerk@talktalkbusiness.net)

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council: Dear Councillors

You are summoned to a **Meeting of Locking Parish Council**, to be held in **Locking Parish Hall, Grenville Avenue, Locking** on **Thursday 6<sup>th</sup> June 2019** commencing at **7:30pm** when the following business will be transacted:

Mrs Dawn Tremlett  
Parish Council Clerk  
Friday 29<sup>th</sup> May 2019

## **AGENDA**

### **MATTERS FOR DECISION**

- 1) **To receive the Chairman's declaration of office or to permit him/her to make the declaration before or at the next meeting of the Parish Council.**
- 2) **To receive Apologies for absence and to approve reasons where appropriate.**
- 3) **To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.**

### **PUBLIC PARTICIPATION**

4) **To receive and hear any person who wishes to address the Council, upon prior notice being received (The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).**

- a) Unitary Cllr/Liaison Officer Report      b) Police Report

#### **5) Minutes:**

- a) To receive and confirm the Minutes of the Council meeting held on 9<sup>th</sup> May 2019

#### **6) Finances:**

- a) To receive and approve monthly expenditure for May 2019.
- b) To receive and note the Bank Reconciliation for April 2019.
- c) To receive and agree any Grant applications.
- d) To receive and sign Annual Accounts Section 1 (Annual Governance statement)
- e) To receive and sign Annual Accounts Section 2 (Accounting statements 2018/19)

#### **7) Regular Reports:** To receive and note the following regular reports:

- a) CPRE;
- b) PC Committees & Working Parties;
- c) Locking Parklands Stakeholders.
- d) Winterstoke Stakeholders

- 8) Planning:**
- a) **19/P/1125/TPO – 21 Flowerdown Road Locking BS24 7AB** – G2 x 4 poplar (conifers not protected)
  - b) **19/P/1077/MMA - 100A Elm Tree Road Locking BS24 8EJ** - Minor material amendment to planning permission 18/P/2346/FUH (demolition of existing dining room and living room and proposed two storey and single storey extensions) to allow a render and a cement based cladding to be used in place of proposed and existing brickwork.
  - c) **H Bar request – 60-62 Grenville Avenue Locking** – feedback requested from NSC Officer
- 9) Unauthorised occupation of Playing Field:**
- a) Update from the Clerk
  - b) Approve expenditure in relation to eviction
  - c) Approve expenditure in relation to the clean-up
  - d) Approve expenditure to ensure the site was made secure as per NSC recommendations
  - e) To consider a Height Restricted Swing Barrier to restricted access high sided vehicles
  - f) To receive a draft policy for the removal of any unauthorised occupation of any Parish Council owned land/buildings
- 10) Old Banwell Road speed limit** – Signage explanation received from Cllr Fowler.  
Discuss/Agree any further actions
- 11) Raised Beds & Tubs in the Village: Plant update - Actions required**
- a) To received Quotation from resident to repair flower bed on grass verge at the Park and replace wood barrel at Leafy Way/Spinney
  - b) To decide who would be planting up all tubs and barrels
  - c) Update from Cllr Keate - dimensions/materials/costs etc.
  - d) To decide to continue with the installation of 3 new flower beds
- 12) Playground Inspection:** To consider quote received for inspection and decide on acceptance
- 13) Play Equipment:**
- a) Update from site visit by Cllrs on 28 March 2019
  - b) To discuss correspondence received relating to Climbing Frame – discuss and decide any action
  - c) To discuss and decide on quote received for the repair of certain items
- 14) Vision ICT – to receive quotation for Website protocols for the deaths of Senior Royals**
- 15) Data Protection Fee – to approve annual subscription**
- 16) Projects update and action as required.**
- 17) Parish Hall Flooring**
- a) David Edwards Associates – Update
  - b) To decide and agree next course of action
- 18) Neighbourhood Plan – Update**
- 19) Flooding – Update from working group. To decide and agree next course of action.**
- a) To receive a quote for excavating the slit from existing Pond at the playing field
- 20) ALCA North Somerset AGM –**
- a) Nominate an ALCA representative to attend the Area Group meetings in BNES, North Somerset (AGM only in SG) and the annual ALCA AGM in October
  - b) Invitation to attend ALCA North Somerset AGM on 13 June 2019 Hangstones Pavilion Yatton - Action
- 21) EDF Energy – to receive Tariff for Electricity supply for 2019/2022**
- 22) Playing Field:**
- a) Update from the Estates Working Group regarding the future – to receive an update and recommendations from the working group
  - b) Match Fees for Playing Field – to review and update

**23) Clerk's Report, Correspondence & Items for next Agenda:**

*(Please note that the Council is unable to make any formal decisions under this item).*

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

**24) Co-option:** There are 8 vacancies on Locking Parish Council following the 2019 Elections and the Parish Council is under a duty to fill this vacancy by co-option.

- a) Members to decide on advertising the vacancies, wording/closing date etc.
- b) Members to decide on co-option following an interview with potential candidates(s).

PART 11

**Exclusion of press and public.**

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

**25) Parish Orderly Interviews held 21/05/2019: to receive recommendations from the Interview panel and to discuss and approve matters relating to the position.**

**The next meeting of Locking Parish Council will be at 7:30pm Locking Parish Hall on the 4<sup>th</sup> July 2019.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*