



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

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Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council: Dear Councillors

You are summoned to a **Meeting of Locking Parish Council, to be held in Locking Parish Hall, Grenville Avenue, Locking on Thursday 11th April 2019 commencing at 7:30pm** when the following business will be transacted:

Colm O'Doherty
Parish Council Clerk
Friday 5th April 2019

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

PUBLIC PARTICIPATION

3) To receive and hear any person who wishes to address the Council, **upon prior notice being received** (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)

- a) Unitary Cllr/Liaison Officer Report
- b) Police Report

4) Minutes:

- a) To receive and confirm the Minutes of the Council meeting held on 7/03/2019.
- b) To receive and confirm the Minutes of an Extraordinary Meeting of the Council held on 21/02/2019

5) Finances:

- a) To receive and approve monthly expenditure for March 2019.
- b) To receive and note the Bank Reconciliation for February 2019.
- c) To receive and agree any Grant applications.

6) **Regular Reports:** To receive and note the following regular reports:

- a) CPRE;
- b) PC Committees & Working Parties;
- c) Locking Parklands Stakeholders.
- d) Winterstoke Stakeholders

7) Planning:

- a) 19/P/0463/FUL – Locking Parklands temporary school buildings, McCrae Road, Locking – Retention of existing temporary school building and the addition of a further temporary school building.
- b) 19/P/0567/FUH – 8 Oxford Square, Locking BS24 7DP – Two storey side extension and single storey rear extension. Demolition of existing outbuilding.
- c) 19/P/0096/FUH – 15 Scarf Drive, Locking BS24 7LT – A rear single storey extension

- d) 19/P/0771/FUH – 69 Anson Road Locking BS24 7DG – Erection of a two-storey rear extension, front porch and alteration under existing roof
- e) 19/P/0362/FUL – Moor Park, Laney's Drove
- f) 19/P/0187/RM – Land South of Churchland Way, Wolverhill Road

Applications Approved / Refused

- 8) Projects: Update.
- 9) Old Banwell Road speed limit: Update & agree any response.
- 10) Parklands Tree Survey: Update & agree any response.
- 11) Policy Handbook/Terms of Reference: To discuss and agree.
- 12) Flooding issues in Village:
 - a) Update from the Working Group and to consider and agree actions as required.
- 13) Community Infrastructure Levy Functioning and possible contribution: Update.
- 14) Policy/Form Review Proposal & Risk Assessment:
 - 1. Internal Audit Risk Assessment update from the Clerk.
 - 2. Internal Audit recommendations review by the Review and Finance Working Groups for the following policies:
 - a) Supplementary Provisions to Standing Orders – To receive and agree any amendments
 - b) Code of conduct - To receive and agree any amendments
 - c) Financial regulations - To receive and agree any amendments
- 15) Neighbourhood Planning: Update and to agree actions.
- 16) The Green Agreement: To discuss and agree.
- 17) Parish Hall Flooring: Update and decide way forward.
- 18) Locking Primary School: To discuss request for talk to year 5 school children regarding LPC.
- 19) Street Lighting: To discuss and agree change of contractor as per NSC advice.
- 20) Clerk's Report, Correspondence & Items for next Agenda:

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

PART 11

Exclusion of press and public.

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

- 21) Outgoing Clerks outstanding Holiday Entitlement – Action as required
- 22) Consider temporary support for new Clerk – Action as required

The next meeting will be the Annual Meeting of Locking Parish Council at 7:30pm in Parish Hall, Grenville Avenue, Locking, on the 9th May 2019.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.