



# LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

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Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council's Hall & Park Committee: - J Keate (Chairman), L Mason (Vice Chairman) P Lacey, W Ashdown, Mrs M Cooper, W Bearsby & Ex-officio Mr M Cooper & P Jones.

Dear Councillor

You are summoned to a **Meeting of Locking Parish Council's Hall, Park & Green Committee**, to be held in **Locking Parish Hall, Grenville Avenue, Locking** on **Thursday 15<sup>th</sup> November 2018** commencing at **7:30pm** when the following business will be transacted:

Colm O'Doherty  
**Parish Council Clerk**  
Friday 9<sup>th</sup> November 2018

## AGENDA

### MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

### PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Committee, upon prior notice being received. *The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 2 minutes (to a maximum of 10 minutes total public participation at the Chairman's discretion).*

### MATTERS FOR DECISION

- 4) To receive and confirm the Minutes of the Committee meeting held on 20<sup>th</sup>September 2018.
- 5) To receive any update on items in those Minutes which are not included on the Agenda.
- 6) **Financial Reports:**
  - a) To approve the bi-monthly receipts & payments (21/09/2018 to 15/11/2018)
  - b) To note the budgetary control report (01/04/2018 to 15/11/2018)
- 7) To deal with any items in the Park for repair, maintenance or disposal:
- 8) To deal with any items in/around the Hall for repair, maintenance or disposal:  
Disposal of old Christmas Decorations

**9) Reports:** To receive reports (if available) and discuss/decide on any action to be taken  
a) Parish Orderly                      b) Cleaning contractor                      c) Grounds care contractor

**10) To receive and approve the Estimates for F/Y 2019/20 including Capital Projects.**  
a) Estimates 2019/2020                      b) Capital Projects

**11) Tree on Green – TPO. Tree inspection required.**

**12) Self closure springs on gates in Park: To consider and decide on purchase and install.**

**13) To consider and decide on a quote received to repair matting on the Park side of the Parish Hall.**

**14) To consider and decide on quote received for Adult Exercise Equipment.**

**15) Christmas decorations: To consider and decide on purchase of new decorations.**

**16) New Chairs: To consider and decide on quote received for the purchase of more chairs for the Parish Hall.**

**17) Karate mats: To consider and decide on a request for the Karate club to store 30 mats under the stage**

**18) Correspondence & Items for next Agenda:**

*(Please note that the Committee is unable to make any formal decisions under this item).*

**The next meeting of the Locking Parish Council Hall & Park Committee will be on Thursday 17th January 2019 at 7:30pm in Locking Parish Hall.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*