



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

Telephone 01934 820786

E-Mail:- lpcclerk@talktalkbusiness.net

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council: Dear Councillors

You are summoned to a **Meeting of Locking Parish Council**, to be held in **Locking Parish Hall, Grenville Avenue, Locking** on **Thursday 3rd May 2018** commencing at **7:30pm** when the following business will be transacted:

Colm O'Doherty
Parish Council Clerk
Friday 27th April 2018

AGENDA

MATTERS FOR DECISION

- 1) **To Elect a Chairman for the ensuing year:** The council must elect a Chairman to hold office until the next Annual Meeting of the Parish Council.
- 2) **To receive the Chairman's declaration of office or to permit him/her to make the declaration before or at the next meeting of the Parish Council.**
- 3) **To Elect a Vice-Chairman for the ensuing year:** The Council may appoint a Vice -Chairman to hold office until the next Annual Meeting of the Parish Council.
- 4) **To receive Apologies for absence and to approve reasons where appropriate.**
- 5) **To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.**

PUBLIC PARTICIPATION

6) **To receive and hear any person who wishes to address the Council, upon prior notice being received** (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)

- a) District Cllr/Liaison Officer Report b) Police Report c) St Modwen/GVA

7) **FC Locking:** Update from FC Locking representative and action as required.

8) **Minutes:**

- a) To receive and confirm the Minutes of the Council meeting held on 5/04/2018

9) Finances:

- a) To receive and approve monthly expenditure for April 2018.
- b) To receive and note the Bank Reconciliation for March 2018.
- c) To receive and agree any Grant applications.
- d) To receive and sign Annual Accounts Section 1 (Annual Governance statement)
- e) To receive and sign Annual Accounts Section 2 (Accounting statements 2017/18)

10) Regular Reports: To receive and note the following regular reports:

- a) CPRE;
- b) PC Committees & Working Parties;
- c) Locking Parklands Stakeholders.
- d) Winterstoke Stakeholders

11) Planning:

- a) **18/P/2632/FUH 14 Old Banwell Road.** Extension to the rear of the ground floor and construction of a basement.
- b) **18/P/2652/OUT Elm Grove Nursery.** Outline planning application for the erection of up to 110 dwellings.
- c) **Bristol Airport:** Discuss the Intent to proceed with a planning application to NSC for the growth of the Airport from 10mppa to 12mppa and take action as necessary.
- d) **St Modwen's:** To consider and decide on a response to St Modwen's reply to a question regarding the sale of Phase 4.
- e) **Laneys Drove update.**

12) Confirmation of membership of Committees, Working Parties and Representatives:

Last year's list:

- | | |
|---------------------------|---------------------------|
| a) Executive Committee | g) Planning Working Group |
| b) Hall & Park Committee | h) Reviews Working Group |
| c) Estates Committee | i) Finance Working Group |
| d) Staffing Working Group | j) H&S Working Group |
| e) Grievance Committee | k) Newsletter Editors |
| f) Appeals Committee | l) CPRE, Stakeholders |

13) Internal Auditor: To agree the appointment of the internal Auditor

14) Confirmation of dates of meetings for the Council year 2018/19: To agree the first Thursday of each month for full council meetings and the 3rd alternate Thursday for Committee meetings.

15) Internal Auditors Report: To consider this report and take appropriate action if required.

16) FIXED ASSETS: To discuss and decide on changing the basis for valuation from Insurance valuation to Cost valuation.

17) Projects update and action as required.

18) Race Night: Presentation by Trevor Jordan.

19) Road Traffic Management: To discuss and decide on action to stop traffic going wrong way along Mendip Rise and Old Banwell Road.

20) Tree Planting: To consider residents suggestion to plant trees at the far end of Playing Fields in honour of the Queen and take appropriate action.

21) 2nd Locking Guides: To consider and decide on a request to plant a tree in the Park to mark 50 years of 2nd Locking Guides.

22) Parish Plan: Update.

23) Locking Pharmacy: To discuss and decide on sending a letter of support for the change of premises.

24) A371 Safety Issues: Update

25) Plants for Locking Village: To discuss and decide on the purchase of plants for the Village.

PART 11

Exclusion of press and public.

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

26) Purchase of a piece of land in Locking Village: To investigate the possibility of sourcing funds to purchase a piece of land.

27) Clerk's Report, Correspondence & Items for next Agenda:

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

The next meeting of Locking Parish Council will be at 7:30pm in Oaktree Park Hall on the 7th June 2018.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.