



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

Telephone 01934 820786

E-Mail:- lpcclerk@talktalkbusiness.net

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council's Hall & Park Committee: - J Keate (Chairman), L Mason (Vice Chairman) P Lacey, W Ashdown, Mrs M Cooper, W Bearsby, C Blinco & Ex-officio Mr M Cooper

Dear Councillor

You are summoned to a **Meeting of Locking Parish Council's Hall & Park Committee**, to be held in **Locking Parish Hall, Grenville Avenue, Locking** on **Thursday 20th July 2017** commencing at **7:30pm** when the following business will be transacted:

Colm O'Doherty
Parish Council Clerk
Friday 14th July 2017

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Committee, upon prior notice being received. *The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 2 minutes (to a maximum of 10 minutes total public participation at the Chairman's discretion).*

MATTERS FOR DECISION

- 4) To receive and confirm the Minutes of the Committee meeting held on 1st June 2017.
- 5) To receive any update on items in those Minutes which are not included on the Agenda.
- 6) **Financial Reports:**
 - a) To approve the bi-monthly receipts & payments (19/05/2017 to 20/07/2017)
 - b) To note the bi-monthly budgetary control report (19/05/2017 to 20/07/2017)
- 7) To deal with any items in the Park for repair, maintenance or disposal:
- 8) To deal with any items in/around the Hall for repair, maintenance or disposal.
Vacuum Cleaner: Motor not working
- 9) **Reports:** To receive reports (if available) and discuss/decide on any action to be taken
 - a) Parish Orderly
 - b) Cleaning contractor
 - c) Grounds care contractor

- 10) Stage Sound System:** To consider quotes received and select appropriate quote.
- 11) Parish Hall Lights:** To consider quotes received and select appropriate quote.
- 12) Fascia around Parish Hall:** To consider quotes received and select appropriate quote.
- 13) Doors / Cupboards under the Stage:** To consider quotes received and select appropriate quote.
- 14) Play Equipment:** To consider quotes received and select appropriate quote.
- 15) Agree a contract for long term hirers of the Parish Hall.**
- 16) WET POUR:** Update
- 17) Primary School leavers picnic:** To discuss and agree a request to use the Park and have use of a toilet on Saturday 22nd July.
- 18) Correspondence & Items for next Agenda:**
(Please note that the Committee is unable to make any formal decisions under this item).

The next meeting of the Locking Parish Council Hall & Park Committee will be on Thursday 21st Sept. 2017 at 7:30pm in Locking Parish Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.