



# LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

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Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council's Hall & Park Committee: - J Keate (Chairman), P Fowler, L Mason, P Lacey, W Ashdown, Mrs M Cooper W Bearsby & Ex-officio Mr M Cooper & C Blinco Ex-officio.

Dear Councillor

You are summoned to a **Meeting of Locking Parish Council's Hall & Park Committee**, to be held in **Locking Parish Hall, Grenville Avenue, Locking** on **Thursday 18<sup>th</sup> May 2017** commencing at **7:30pm** when the following business will be transacted:

Colm O'Doherty  
**Parish Council Clerk**  
Friday 12<sup>th</sup> May 2017

## AGENDA

### MATTERS FOR DECISION

- 1) To Elect a Chairman
- 2) To Elect a Vice Chairman.
- 3) To receive Apologies for absence and to approve reasons where appropriate.
- 4) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

### PUBLIC PARTICIPATION

- 5) To receive and hear any person who wishes to address the Committee, upon prior notice being received. *The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 2 minutes (to a maximum of 10 minutes total public participation at the Chairman's discretion).*

### MATTERS FOR DECISION

- 6) To receive and confirm the Minutes of the Committee meeting held on 16<sup>th</sup> March 2017.
- 7) To receive any update on items in those Minutes which are not included on the Agenda.
- 8) **Financial Reports:**
  - a) To approve the bi-monthly receipts & payments (01/04/2017 to 18/05/2017)
  - b) To note the bi-monthly budgetary control report (01/04/2017 to 18/05/2017)
- 9) **To deal with any items in the Park for repair, maintenance or disposal:**
  - a) Multiplay Equipment
  - b) Fencing around toddlers play area.
  - c) Bush at Mendip Rise entrance to be cut back.

**10) To deal with any items in/around the Hall for repair, maintenance or disposal:**

- a) Repaint Fascia in front of Hall.
- b) Repaint car parking spaces.
- c) Repairs of doors front of stage.

**11) Reports:** To receive reports (if available) and discuss/decide on any action to be taken

- a) Parish Orderly
- b) Cleaning contractor
- c) Grounds care contractor

**12) Sound System:** Update

**13) Parish Hall Lights:** To consider quotes received and select appropriate quote for action.

**14) Parish Hall Future:** To consider quotes received regarding valuation of building and select appropriate quotes.

**15) Playground Inspection:** To decide on annual quote received.

**16) Multiplay Equipment:** To discuss and decide on new play equipment.

**17) Baby and Toddler Group** review current situation and decide on course of action.

**18) Pre-School Hall use:** To consider letter received and decide on course of action.

**19) Strimming in the Park.**

**20) Correspondence & Items for next Agenda:**

*(Please note that the Committee is unable to make any formal decisions under this item).*

**The next meeting of the Locking Parish Council Hall & Park Committee will be on Thursday 20th July 2017 at 7:30pm in Locking Parish Hall.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*