



Locking Parish Council

01934 820786

clerk@lockingparishcouncil.co.uk

The Parish Hall, Grenville Avenue,
Locking, North Somerset BS24 8AR

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

You are summoned to the **Annual Meeting of Locking Parish Council, to be held in the Nurse Thomas Suite, Locking Parish Hall, Grenville Avenue, Locking on Thursday 1 May 2025 commencing at 7:30pm** when the following business will be transacted.

Dawn Tremlett

Mrs Dawn Tremlett
Parish Council Clerk
24 April 2025

PUBLIC PARTICIPATION

To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)

- a) Unitary Cllr/Liaison Officer Report
- b) Police Report

AGENDA

MATTERS FOR DECISION

- 1) To Elect a Chairman for the ensuing year:** The Council must elect a Chairman to hold office until the next Annual Meeting of the Parish Council.
- 2) To receive the Chairman's declaration of acceptance of office or to permit him/her to make the declaration before or at the next meeting of the Parish Council.**
- 3) To Elect a Vice-Chairman for the ensuing year:** The Council may appoint a Vice-Chairman to hold office until the next Annual Meeting of the Parish Council.
- 4) To receive Apologies for absence and to approve reasons where appropriate.**
- 5) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.**

MATTERS FOR DECISION

6) Minutes:

- a) To receive and confirm the Minutes of the Council meeting held on 3rd April 2025

7) Finances:

- a) To receive and approve monthly receipts and payments from 1st April 2025 to 30th April 2025
- b) To receive and note the Bank Reconciliation for March 2025
- c) To receive and agree any Grant applications:
- d) ALCA £921.12 To approve the payment for Annual Subscription
- e) Konica Minolta Final Invoice for Bizhub C220 Photocopier £1477.37 To approve payment.
- f) SLCC Membership for the Clerk £240.00 – To approve payment
- g) To consider the purchase of SLCC membership for the Clerk's Assistant £202.
- h) Parish Online GOV.UK Email package £192.00. To approve payment.

8) Chairman's Report

9) Regular Reports: To receive and note the following regular reports:

- a) CPRE
- b) Locking Parklands Stakeholders

10) Planning (applications can be viewed via North Somerset Council Planning Applications website):

- a) **25/P/0585/FUH 94 Anson Road Locking** – Proposed erection of a two storey side extension.
- b) **25/P/0660/TPO 46 cheshire Avenue** – T1 – Birch, reduce away from building to give clear 2m clearance.

11) Old Banwell Road Playing Field and Car Park:

Car Park: To receive quotation for the next phase of car park re-surfacing and drainage.

12) Dog Waste Removal: Given that NSC has removed this facility:

- a) To consider the costs involved in carrying on with the facility.
- b) To consider options available to the Parish Council.

13) Locking Skatepark Group: Update from Cllr Tremlett regarding a response received from Locking Skatepark Group to the recent correspondence from the Parish Council confirming the LPC had fulfilled the Working Groups terms of reference.

Locking Skatepark requested that:

The Parish Council consider registering for CIC (Company Interest Companies) for this project.
The Parish Council continue to hold funds raised by Locking Skatepark Group.

14) To agree regular standing order and direct debit payments made from Unity Trust Bank Account and Lloyds Bank Multipay Card Account

15) To agree addition/removal of signatories for Unity Trust Bank and Nationwide Building Society

16) Renewal of the Parish Councils Insurance Policy with Gallagher: Policy: AJG Community Scheme. Insurer: Hiscox Insurance Company Ltd

17) Parish Council's Committees and Working Groups – to consider and approve nominations for membership to the following:

- Assets & Amenities Committee
- Finance & Human Resources Committee
- Executive Committee
- Neighbourhood Plan Working Group

18) Schedule of Meetings for 25/26

To agree Schedule of Meetings for 25/26

19) Clerk's Report, Correspondence & Items for next Agenda:

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

The next meeting of Locking Parish Council 5th June 2025.

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*