



Locking Parish Council

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📍 The Parish Hall, Grenville Avenue,
Locking, North Somerset BS24 8AR

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

You are summoned to a Co-option and Full Parish Council **Meeting of Locking Parish Council, to be held in the Nurse Thomas Suite, Locking Parish Hall, Grenville Avenue, Locking BS24 8AR on Thursday 3 April 2025** commencing at **7:00pm** when the following business will be transacted.

Members of the public and press are warmly welcomed to attend for Full Council Meeting at 7.30pm

Dawn Tremlett

Mrs Dawn Tremlett
Parish Council Clerk
27 March 2025

CO-OPTION MEETING TO COMMENCE AT 7.00PM

Having regard to the confidential nature of the business to be transacted, the Co-option meeting is now not open to the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960

- 1) Chair to open the Co-option Meeting
- 2) To receive apologies for absence and to approve reasons where appropriate
- 3) Co-option of new councillor(s)
- 4) Signing of Declaration of Office and completion of Register of Members Interest Form
- 5) Chair to close the Co-option meeting

FULL COUNCIL MEETING TO COMMENCE AT 7.30PM

The meeting is now open to the press and members of the public

PUBLIC PARTICIPATION

To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)

- a) Unitary Cllr/Liaison Officer Report
- b) Police Report

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

MATTERS FOR DECISION

3) Minutes:

- a) To receive and confirm the Minutes of the Council meeting held on 6 March 2025

4) Finances:

- a) To receive and approve receipts and payments from 1st March 2025 to 31 March 2025
- b) To receive and note the Bank Reconciliation for February 2025
- c) To receive and agree any Grant applications

5) Chairman's Report

6) Regular Reports: To receive and note the following regular reports:

- a) CPRE
- b) Locking Parklands Stakeholders

7) Planning (applications can be viewed via North Somerset Council Planning Applications website):

- a) **Min Ref: 168c 25/P/1038/MOD Deed of variation to Section 106 Agreement dated 16/07/2015 relating to planning permission 13/P/0997/OT2.** Changes to include: regularise definitions on site wide basis; change the affordable housing unit size mix going forward on remaining phases; and allowance of open market housing being used as affordable housing (but not subject to the obligations).
- b) **25/P/0485/FUH 15 The Orchard Locking** – Proposed erection of a single storey front extension to form a ground floor shower room.
- c) **25/P/0508/TPO 14 Mendip Road Locking** – T30 Prunus cerasifera - Fell
- d) **25/P/0561/TPO The Green Locking** – Item (Tree) 39, Sycamore tree – removal of epidemic growth.
- e) **25/P/0565/TPO 13 Flowerdown Road Locking** _ G3 – remove deadwood and high pollard as per submitted 2024 tree report. T2-T6 – remove deadwood and high pollard as per submitted tree report.

8) LPC Documents:

To receive and approve recommendations from The Clerk Chairman for the following documents:

- a) Financial Regulations
- b) Finance Management Risk Assessment
- c) Standing Orders
- d) Code of Conduct

9) Locking Skatepark- Next steps: Update from Cllr Tremlett – to agree any actions from this update.

10) Old Banwell Road Car Park – Update from the Working Group regarding:

- a) Final phase for drainage and resurfacing.
- b) Automated Gates.

11) gov.uk Domain:

- a) To receive costing to apply for a gov.uk domain and if feasible to appoint an approved registrar.
Subject to the above:
- b) To consider and agree a name for the gov.uk domain

12) Looking @ Locking Newsletter: with the ongoing growth of Locking Parish:

- a) To discuss the future of the newsletter (printed, delivered to every household/online edition)
- b) To agree the increase to costs for delivery

13) Local Devolution Programme - letter from Jo Walker Leader of the Council & Executive Members.
To consider the contents of the letter and any response from members.

14) North Somerset Council: Community Governance Review 2025:

Consider the responses received from Cllrs and agree to submit NSC as Locking Parish Council's response to the Community Governance Review 2025.

15) Clerk's Report, Correspondence & Items for next Agenda:

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

The next meeting of Locking Parish Council 1 May 2025 at 7.30pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.