



# Locking Parish Council

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📍 The Parish Hall, Grenville Avenue,  
Locking, North Somerset BS24 8AR

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

The **Meeting of Locking Parish Council's Assets and Amenities Committee**, will be held on Thursday **20 March 2025, Nurse Thomas Suite, Locking Parish Hall** commencing at **7.00pm** to which you are summoned to attend. The following business to be transacted

*Dawn Tremlett*

Mrs Dawn Tremlett  
Parish Council Clerk  
13 March 2025

## **PUBLIC PARTICIPATION**

**To receive and hear any person who wishes to address the Council, upon prior notice being received** (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion.*

## **AGENDA**

### **MATTERS FOR DECISION**

- 1) **To receive Apologies for absence and to approve reasons where appropriate.**
- 2) **To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.**
- 3) **Minutes:**  
To receive and confirm the Minutes of the Assets & Amenities Committee meeting held on 20 February 2025
- 4) **Reports/Updates on items in those Minutes which are not included on the agenda.**
- 5) **Finances:**
  - a) To receive and approve income and expenditure for Assets & Amenities Committee from 20 February 2025 to 19 March 2025
  - b) To receive the Budgetary control report (01/04/2024 – 19/03/2025)
- 6) **Old Banwell Road Playing Field:**
  - a) Changing rooms being used as storage for equipment owned by football clubs – Update from the Clerk.
  - b) To agree to purchase 2 sets of 4 flag spring posts and flags

- c) To receive costing for the supplying and installing two 'kissing gates' at the pedestrian access from the A371 and at the main entrance of the playing field.
- d) To receive costings for the supply and installing fencing to the gap in the hedge/tree line that has appeared on the A371 side of the playing field.

**7) The Triangle (also known as The Scout Field):**

Current maintenance and condition of the land – Update from Cllr Schofield re meeting with Scout Leader.

**8) Changing Rooms - works/repairs to the building:**

- a) To receive report from Cllrs Schofield and Tremlett.
- b) To agree to any actions from that report.

**9) Nurse Thomas Suite:**

- a) To retrospectively agree the purchase of a baby changing station/unit to be installed in the toilet of the NTS.
- b) To retrospectively agree the purchase of artificial/real plants to help with acoustics in the room.

**10) Locking Parish Hall: Fire/Emergency Exit – Accessible ramp for users**

To consider installing an accessible ramp for all users of the hall

**11) Clerk's Report, Correspondence & Items for next Agenda:**

*(Please note that the Council is unable to make any formal decisions under this item).*

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the agenda and note items for the next Agenda.

**The next meeting of Locking Parish Council's Assets and Amenities Committee will be at 7:00pm on the 17 April 2025.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*