



# Locking Parish Council

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The Parish Hall, Grenville Avenue,  
Locking, North Somerset BS24 8AR

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

You are summoned to a Full Parish Council Meeting of **Locking Parish Council, to be held in Locking Parish Hall, Grenville Avenue, Locking BS24 8AR on Thursday 7 March 2024 commencing at 7:30pm** when the following business will be transacted.

*Dawn Tremlett*

Mrs Dawn Tremlett  
Parish Council Clerk  
29 February 2024

## **PUBLIC PARTICIPATION**

**To receive and hear any person who wishes to address the Council, upon prior notice being received** (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)

- a) Unitary Cllr/Liaison Officer Report
- b) Police Report
- c) CPRE

## **AGENDA**

### **MATTERS FOR DECISION**

**1) To receive Apologies for absence and to approve reasons where appropriate.**

**2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.**

**3) Minutes:**

- a) To receive and confirm the Minutes of the Council meeting held on 1 February 2024

**4) Finances:**

- a) To receive and approve receipts and payments from 1<sup>st</sup> February 2024 to 29 February 2024
- b) To receive and note the Bank Reconciliation for January 2024
- c) To receive and agree any Grant applications.

**5) Chairman's Report**

- 6) Planning** (applications can be viewed via North Somerset Council Planning Applications website):
- a) **23/P/2689/RM Land South of Churchland Way, Wolvershill Road (Parklands, Mead Fields)** – Reserved Matter application for approval of access and landscaping in relation to the construction of cycle and footpath connection along Grumblepill Rhyne to the M5 bridge crossing, pursuant to outline planning permission 12/P/1266/OT2
  - b) **24/P/0098/FUH 10 Mendip Road, Locking** – Proposed loft conversion and creation of rear dormer. Works to include, raising external wall height and ridge height alongside installation of 5no. rooflights and rearrangement of existing PV panels.

**7) Old Banwell Road Playing Field:**

Min Ref: Full Council 142 01/02/2024: Old 'Allotment/pond Site' at Locking Primary School:  
Update from the Working Group and action any recommendations

**8) The Spinney:** Re fly tipping. To receive correspondence from a member of the public.

**9) To receive and approve the following documents:**

- a) Safeguarding Policy
- b) Equalities and Diversity Policy
- c) Operation Menai Bridge

**10) To review the meeting dates for the following:**

- a) Annual Parish Assembly (current scheduled date 25 April 2024)
- b) Annual Meeting of the Parish Council (due to take place 1<sup>st</sup> Thursday of the month 2<sup>nd</sup> May 2024)

**11) Clerk's Assistant Vacancy:** Due to timescales and holidays to consider delegating the decision of employing successful candidate to Executive Committee. Recommendation from the employment panel and Executive meeting to be held before 19 April.

**12) Launch of draft North Somerset Mental Health and Wellbeing strategy for 2024 to 2029 Consultation**

**13) Apply for WESTlocal public transport funding:** Set up by North Somerset Council and the West of England Combined Authority as part of the region's Bus Service Improvement Plan, community groups are encouraged to apply for a portion of WESTlocal funding to set up not-for-profit public transport tailored to meet community needs. Closing Date end of April 2024

**14) Clerk's Report, Correspondence & Items for next Agenda:**

*(Please note that the Council is unable to make any formal decisions under this item).*

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

**The next meeting of Locking Parish Council will be on 4 April 2024**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*