



# Locking Parish Council

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The Parish Hall, Grenville Avenue,  
Locking, North Somerset BS24 8AR

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

The **Meeting of Locking Parish Council's Assets and Amenities Committee**, will be held on Thursday **16 November 2023, Locking Parish Hall** commencing at **7.30pm** to which you are summoned to attend. The following business to be transacted

*Dawn Tremlett*

Mrs Dawn Tremlett  
Parish Council Clerk  
9 November 2023

## AGENDA

### MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

### MATTERS FOR DECISION

#### 3) Minutes:

- a) To receive and confirm the Minutes of the Assets & Amenities Committee meeting held on 21 September 2023
- b) To receive and confirm the Minutes of the Assets & Amenities Committee meeting held on 19 October 2023

#### 4) Reports/Updates on items in those Minutes which are not included on the Agenda

#### 5) Finances:

- a) To receive and approve receipts and payments for Assets & Amenities Committee from 21 September 2023 to 15 November 2023
- b) To receive the Budgetary control report (01/04/2023 – 15/11/2023)

#### 6) Nurse Thomas Room: To discuss the future use of the facilities (Min Ref A37).

#### 7) Christmas Tree – To agree to purchase Christmas tree for the roof of the Parish Hall

#### 8) Old Banwell Road Playing Field Drainage Swale, French Drain and Attenuation Pond.

To receive any updates from Cllrs monitoring the flow of water and to action any recommendations.

**9) To receive and approve the Estimates for F/Y 2023/24 including Capital Projects:**

- a) Estimates 2023/2024
- b) Capital Projects

**The next meeting of Locking Parish Council's Assets and Amenities Committee will be at 7:30pm on the 18 January 2024.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*