



# Locking Parish Council

01934 820786

clerk@lockingparishcouncil.co.uk

The Parish Hall, Grenville Avenue,  
Locking, North Somerset BS24 8AR

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

The **Meeting of Locking Parish Council's Assets and Amenities Committee**, will be held on Thursday **21 September 2023, Locking Parish Hall** commencing at **7.30pm** to which you are summoned to attend.

The following business to be transacted

*Dawn Tremlett*

Mrs Dawn Tremlett  
Parish Council Clerk  
14 September 2023

## AGENDA

### MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

### PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion)*)

### MATTERS FOR DECISION

- 4) **Minutes:**  
To receive and confirm the Minutes of the Assets & Amenities Committee meeting held on 20 July 2023
- 5) **Reports/Updates on items in those Minutes which are not included on the agenda**
- 6) **Finances:**
  - a) To receive and approve receipts and payments for Assets & Amenities Committee from 20 July 2023 to 20 September 2023
  - b) To receive the Budgetary control report (01/04/2023 – 20/09/2023)
- 7) **Old Banwell Road pitches and grass cutting.**
  - a) Complaint received regarding the grass cutting and collection of grass cuttings.
  - b) End of season - Future maintenance of the pitches.

- 8) Flower Tubs:** To consider purchasing bulbs and any winter hardy plants for tubs.
- 9) The Park:** To consider hiring a mini digger to install new stepping logs
- 10) Nurse Thomas Room –** To discuss future use of the facilities.
- 11) Hire Charges for 2024/25 -** To review the fees for the following facilities:
- a) Parish Hall hire fee
  - b) Pitch and changing room fee
- 12) Ditch and Attention Pond maintenance:** To consider setting up a group to clear out both and hire of skip to dispose of rubbish etc.
- 13) Clerk's Report, Correspondence & Items for next Agenda:**  
*(Please note that the Council is unable to make any formal decisions under this item).*  
To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

**The next meeting of Locking Parish Council's Assets and Amenities Committee will be at 7:30pm on the 19 October 2023.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*