



Locking Parish Council

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The Parish Hall, Grenville Avenue,
Locking, North Somerset BS24 8AR

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

You are summoned to the **Meeting of Locking Parish Council, to be held in Locking Parish Hall, Grenville Avenue, Locking on Thursday 7 September 2023 commencing at 7:30pm** when the following business will be transacted.

Dawn Tremlett

Mrs Dawn Tremlett
Parish Council Clerk
31 August 2023

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.
To receive and consider Dispensation Request from Cllr M Tremlett

PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)
 - a) Member of the public to raise concerns re parking at Laney's Drove
 - b) Ward Councillor's Report
 - c) Community Policing Team Report
 - d) CPRE

MATTERS FOR DECISION

4) Minutes:

- a) To receive and confirm the Minutes of the Council meeting held on 6 July 2023
- b) To receive and confirm the Minutes of the Council meeting held on 7 August 2023

5) Finances:

- a) To receive and approve monthly receipts and payments from 1st July 2023 to 31st July 2023
- b) To receive and approve the monthly receipts and payments from 1st August 2023 to 31 August 2023

- c) Community Support: receive and approve expenditure 1 April 2023 to 31 August 2023
- d) The Green Coronation Plaque: to receive and approve expenditure 1 April 2023 to 31 August 2023
- e) To receive and note the Bank Reconciliation for June 2023
- f) To receive and note the Bank Reconciliation July 2023
- g) To receive and agree any Grant applications:
Grant application for 3rd Locking Rainbows Group £271.50 purchase of district necker's and badge book for each child.

- 6) Planning** (applications can be viewed via North Somerset Council Planning Applications website):
- a) **23/P/1802/FUH 15 Beechwood Avenue Locking** – Proposed erection of a single storey rear extension and associated external works & alteration to facilitate the conversion of the bungalow to enable occupation by assisted living residents
 - b) **23/P/1812/AOC Land at Locking Parklands** – Request to discharge condition numbers 5 (Drainage Scheme), 6 (Noise report), 7 (Compliance with BB93), 8 (Sound Scheme) 10 (Ground Investigation Report), 12 (Landscape Works), 18 (Cycle Parking), 20 (Electric Vehicle Charging), 23 (Public Access) and 25 (BREEAM), on application 21/P/1596/FUL

7) Chairman's Report

8) Old Banwell Road Playing Field Car Park:

- a) To receive update report from Project Management Committee re: Initial meetings with Contractor including proposed start date
- b) To receive and approve the Schedule of Works (this to make up the documents for the contract for the works)
- c) To receive and approve variation to works and additional costs.
- d) To receive and approve the draft contract for works and warranty letter.
- e) To an update with regards to Rural Prosperity Fund Grant Application.

- 9) Appointment of Internal Auditor Quotations:** To receive recommendation from Cllr Jones, Cllr Bearsby & Cllr Ashdown and approve

- 10) Skatepark Tender:** To receive recommendations from the Skatepark Working Group and approve.

- 11) The Spinney:** To receive update from North Somerset Council

- 12) Improvement to traffic warning signage along Elm Tree Road Locking:** To receive correspondence from North Somerset Council and to consider any actions.

- 13) North Somerset Council SNN4674 Street Names:** Needed at Development Planning Application Reference 21/P/1220/RM

- 14) Community Living Room/Hub:** Update from the Clerk and approve any actions.

- 15) Parking Issues at Laney's Drove:** To receive correspondence from residents and Oaktree Park Management regarding parking issues at Lane's Drove.

- 16) Weston Town Council:** permission for The Mayor of Weston-super-Mare Cllr Ciaran Cronnelly to wear the chains of office in Locking Parish on 19th September 2023 to open a doctors surgery.

- 17) Looking @ Locking:** Request from John Hodge Solicitors to advertise in newsletter

- 18) Banwell bypass Team:** Request to present update at the next Full Council Meeting

- 19) North Somerset Council Town & Parish Forums 12 & 13 September** – invitation to attend.

- 20) Notice of Avon Local Councils Association AGM 7th October 2023**

21) Confirmation of Surgery Lease end date and to discuss options for future use.

22) North Somerset Council Corporate Plan & Budget Engagement: Survey ends 16 October 23

23) Clerk's Report, Correspondence & Items for next Agenda:

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

The next meeting of Locking Parish Council will be on Thursday 6 October 2023 7.30pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:

Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.