



# Locking Parish Council

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The Parish Hall, Grenville Avenue,  
Locking, North Somerset BS24 8AR

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

You are summoned to an **Extraordinary Meeting of Locking Parish Council, to be held in Locking Parish Hall, Grenville Avenue, Locking on Monday 7<sup>th</sup> August 2023 commencing at 7:00pm** where the following business will be transacted.

*Dawn Tremlett*

Mrs Dawn Tremlett  
Parish Council Clerk  
27 July 2023

## AGENDA

### MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.
- 3) **Old Banwell Road Playing Field Car Park:**
  - a) To receive a report/recommendation regarding the outcome of the tendering process for the provision of works at OBR Playing Field Car Park from the Tender Panel
  - b) Finance & Budgets: To discuss the budget for the proposed costs and if any additional funding required to consider/agree to transfer funds from Reserves.
  - c) Subject to the above: To agree Tender Contractor for said works
  - d) Subject to the above: To agree a preferred schedule of works to submit to Contractor
  - e) Subject to the above: To consider setting up a committee and delegate day to day decisions to oversee the works, liaise with the Contractor and act as project manager in consultation with the Clerk and to report all progress to Full Council.
  - f) Additional expenditure above the agreed Tender price or substantial variations of works to be approved by Full Council at its earliest opportunity.

**The next meeting of Locking Parish Council will be on Thursday 7<sup>th</sup> September 2023 7.30pm**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*