



# Locking Parish Council

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The Parish Hall, Grenville Avenue,  
Locking, North Somerset BS24 8AR

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

You are summoned to the **Meeting of Locking Parish Council, to be held in Locking Parish Hall, Grenville Avenue, Locking on Thursday 6 July 2023 commencing at 7:00pm** when the following business will be transacted.

*Dawn Tremlett*

Mrs Dawn Tremlett  
Parish Council Clerk  
29 June 2023

## AGENDA

### MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

### PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)
  - a) Residents from Locking Parklands: To receive their concerns relating to Locking Parklands CIC
  - b) North Somerset Council Transport Officers to give a briefing on the current and future bus service for Locking.
  - c) Unitary Cllr/Liaison Officer Report
  - d) Police Report

### MATTERS FOR DECISION

#### 4) Minutes:

To receive and confirm the Minutes of the Council meeting held on 25<sup>th</sup> May 2023

#### 5) Finances:

- a) To receive and approve monthly receipts and payments from 1<sup>st</sup> May 2023 to 31<sup>st</sup> May 2023
- b) To receive and approve the monthly receipts and payments from 1<sup>st</sup> June 2023 to 30 June 2023
- c) Locking Fete: receive and approve expenditure 24 May 2023 to 6 July 2023

- d) To receive and note the Bank Reconciliation for April 2023
- e) To receive and note the Bank Reconciliation May 2023
- f) To receive and agree any Grant applications
- g) Annual Governance and Accountability Return 2022/2023 Conflict of Interest with BDO LLP to be completed and returned to BDO LLP

**6) Planning** (applications can be viewed via North Somerset Council Planning Applications website):

- a) **23/P/1037/NMA Land South of Somerset Avenue** – Non material amendment to application 21/P/1220/RM (reserved matter (appearance, landscaping, layout and scale) for 425 residential dwelling (Use Class C3), 300sq m commercial floorspace (Use Class E), along with associated open space and landscaping, including discharge conditions 3 (Reserved Matters), 11 (access for rhyne/watercourse maintenance), 13 (foul water disposal), 14 and 15 (hard and soft landscaping), 6 (landscape management plan), 17 (tree protection fencing), 20 (detailed highways plans), 23 (landscape ecological management plan), 24 (dark vegetated corridor), 25 (ecological constraints plan), 30 (energy strategy), 31 (finished levels), 32 and 33 (materials samples), 34 (boundary enclosures), and 35 (service equipment) associated to outline planning permission (ref. 16/P/2758/RG4 amended by 20/P/0692/NMA) to allow for revision of house type plans and elevations affecting 4 x house types.
- b) **23/P/1224/AOC – Land at Locking Parklands North of the A371 Locking Moor Road and West of North – South Spine Road** – Request to discharge conditions numbers 5 (Letter of compliance), 6 (Letter of compliance), 7 (Letter of compliance assessment will be carried out), 8 (Letter of compliance assessment will be carried out), 10 (Letter of compliance) and 12 (Landscape Drawings & Letter from contractor), from application 21/P/1596/FUL
- c) **23/P/0127/AOC Land off Anson Road** – Update re: Request to discharge condition numbers 5 (Travel plan), on application 19/P/2950/FUL

**7) Chairman's Report**

**8) Regular Reports:** To receive and note the following regular reports:

- a) CPRE
- b) Locking Parklands Stakeholders
- c) Locking Primary School
- d) St Modwen

**9) Old Banwell Road Playing Field Car Park:**

- a) Update regarding drainage work and removal of existing bunds
- b) Update regarding Planning Officer request to move soil from Nth West Corner
- c) Agree to sign off work and pay Contractor's invoice(s)
- d) To agree next phase of work
- e) To approve draft Tender for item d next phase of work
- f) To appoint a Tender panel

**10) Locking Parklands CIC** – To discuss concerns raised under Public Participation and agree any action.

**11) Bus Service Locking:** To discuss the briefing update from North Somerset Council raised under Public Participation and agree any action

**12) Locking Surgery:** to receive 3 months notice for cancelling the Lease for the surgery accommodation from 168 Medical.

**13) Improvement to traffic warning signage along Elm Tree Road Locking:** To receive and consider suggestions from a local resident in respect of upgrading safety signage in various locations along Elm Tree Road.

**14) Review of Council Policies:**

CCTV Policy

**Terms of Reference for the following:**

Executive Committee  
Assets & Amenities Committee  
Finance & Human Resources Committee

**15) Locking Summer Fair:**

- a) Update
- b) Request for Cllr Volunteers to help out prior and post event also on the day of event

**16) Clerk's Report, Correspondence & Items for next Agenda:**

*(Please note that the Council is unable to make any formal decisions under this item).*

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

**The next meeting of Locking Parish Council will be on Thursday 1<sup>st</sup> September 2023 7.30pm**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:  
Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*