



Locking Parish Council

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📍 The Parish Hall, Grenville Avenue,
Locking, North Somerset BS24 8AR

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

You are summoned to a Co-option and Full Parish Council Meeting of **Locking Parish Council, to be held in Locking Parish Hall, Grenville Avenue, Locking BS24 8AR on Thursday 6 April 2023** commencing at **7:30pm** when the following business will be transacted.

Dawn Tremlett

Mrs Dawn Tremlett
Parish Council Clerk
30 March 2023

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)
 - a) Member of the Public – Internal Audit
 - b) Unitary Cllr/Liaison Officer Report
 - c) Police Report

MATTERS FOR DECISION

4) Minutes:

- a) To receive and confirm the Minutes of the Council meeting held on 2 March 2023

5) Finances:

- a) To receive and approve receipts and payments from 1st March 2023 to 31 March 2023
- b) To receive and note the Bank Reconciliation for February 2023
- c) To receive and agree any Grant applications
- d) Community Support Initiative: To approve payments & receipts from 16th November 2023 to 31 March 2023
- e) To agree the re-allocation of Coronation Event Funding to funding for Locking Parish Fete
- f) To receive ALCA Annual Subscription Invoice £830.57
- g) To receive CPRE Membership Renewal £40.00

6) Chairman's Report

7) **Regular Reports:** To receive and note the following regular reports:

- a) CPRE
- b) Locking Parklands Stakeholders
- c) Locking Primary School
- d) St Modwen

8) **Planning** (applications can be viewed via North Somerset Council Planning Applications website):

- a) **23/P/0127/AOC Land off Anson Road** - Request to discharge condition numbers 5 (Travel plan), 13, (Illumination), 14, (Signage) and 16 (Mirco re-newable or low carbon technologies) on application 19/P/2950/FUL.
- b) **23/P/0353/FUH – 3 Adastral Road** – Proposed demolition of existing outbuilding and erection of a single storey/rear wrap around extension.

9) **Review of Documents:** To receive and approve recommendations from Chairman Cllr Jones and Cllr Clark for the following documents:

- a) Financial Regulations
- b) Finance Management Risk Assessment
- c) Standing Orders
- d) Code of Conduct

10) **Demand Responsive Transport & Bus Improvement Plan (BSIP):** Briefing via Teams 21-22 March 5.30pm -7pm. Update from the Chairman and Cllr Hilder.

11) **The Spinney** – Update from the Chairman

12) **Locking Fete:** Update from stakeholder meeting.

13) **King Charles III Coronation:** To agree wording for plaque

14) **A371 Safety Audit and Flashing School Crossing Signs:** To receive a response from North Somerset Council

15) **Neighbourhood Plan:**

- a) To receive an update from Cllr Tremlett
- b) To receive and approve a draft letter to North Somerset Council for the Application for the Designation of a Neighbourhood Area.

16) **Litter issues within WSM:** To receive a proposal from Cllr Fowler

17) **Street Names for former RAF Locking Site:** To consider putting forward suggestions for street names

18) **OBR Tender Process** – to receive recommendation from the Tender Process Panel.

19) **Annual Parish Council Meeting** – To agree a date for the next Annual Meeting of Locking Parish Council

20) **Clerk's Report, Correspondence & Items for next Agenda:**

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

PART 11

Exclusion of press and public.

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

21) To receive and confirm the Confidential Minutes of the Locking Parish Council meeting held on 2 March 2023

The next meeting of Locking Parish Council TBC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.