



# Locking Parish Council

01934 820786

clerk@lockingparishcouncil.co.uk

The Parish Hall, Grenville Avenue,  
Locking, North Somerset BS24 8AR

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

You are summoned to a Co-option and Full Parish Council Meeting of **Locking Parish Council, to be held in Locking Parish Hall, Grenville Avenue, Locking BS24 8AR on Thursday 2 February 2023 commencing at 7:00pm** when the following business will be transacted.

*Dawn Tremlett*

Mrs Dawn Tremlett  
Parish Council Clerk  
26 January 2023

## **AGENDA**

### **MATTERS FOR DECISION**

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.
- 3) The Chairman to welcome Police and Crime Commissioner Mr Mark Shelford and PS 4285 Matthew Shaqer. Following that the Chairman will put forward pre-prepared questions to Mr Shelford

### **PUBLIC PARTICIPATION**

- 4) To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)
  - a) Unitary Cllr/Liaison Officer Report
  - b) Police Report

### **MATTERS FOR DECISION**

#### **5) Minutes:**

- a) To receive and confirm the Minutes of the Council meeting held on 5 January 2023

#### **6) Finances:**

- a) To receive and approve receipts and payments from 1<sup>st</sup> January 2023 to 31 January 2023
- b) To receive and note the Bank Reconciliation for December 2022
- c) To receive and agree any Grant applications
- d) To approve the following expenditure:

Vision ICT Website 2 hr Training Course £75.00 plus VAT for Admin Assistant.

- e) To receive a request from the Clerk to purchase the following:
  - SLCC Clerk's Manual 2023 £47.50
  - SLCC Minute Takings £14.95

## 7) Chairman's Report

**8) Regular Reports:** To receive and note the following regular reports:

- a) CPRE
- b) Locking Parklands Stakeholders
- c) Locking Primary School
- d) St Modwen

**9) Planning** (applications can be viewed via North Somerset Council Planning Applications website):

- a) **22/P/3007/NMA 3 Mendip Road Locking** – Non material amendment to application 22/P/1754/FUH (Proposed demolition and replacement of the existing single storey flat roof detached garage with a two storey side extension to create additional living space). The design no longer incorporates a 150mm step down into the proposed extension and will now be flush with the existing property. Due to this the cill heights of the external doors at both the front and rear elevations have increased by 150mm and the window at the front of the extension has increased by 80mm.

**10) Churchill & Langford Mini bus Society** – Following a meeting with Mr Smallwood -To receive an update from the Chairman and agree any actions.

**11) The Triangle – To discuss the recent activities by 1<sup>st</sup> Locking Scouts Leadership Team at The Triangle (The Triangle Lease Agreement circulated to members) and decide any action:**

- a) Permission to conduct any works to the land i.e., deposit the large amount of soil
- b) Large amount of soil being delivered to the site
- c) Waste Licence – Requirement to view waste licence

**12) New Parking Restrictions** – to receive response from North Somerset Council Principal Engineer Neighbourhood Traffic and Road Safety to Council's request for parking restrictions at Manor Gardens and junction Elm Tree Road/Old Banwell Road/Grenville Avenue Locking

**13) The Spinney** – Update from the Chairman

**14) King Charles III Coronation** – to discuss the following:

- a) Hold a stakeholder meeting to discuss ideas for events
- b) LPC to lead on any events
- c) Subject to the above - Volunteers from Council to lead or attend any stakeholders' meetings arranged for events.

**15) Office Laptop** – Due to the age and performance condition of the current laptop to receive a quote for the purchase of a replacement.

**16) Public consultations now live (x2) - Place & Movement Framework plus Active Travel Action Plans** – Closing date 10am 20 February 23

**17) Clerk's Report, Correspondence & Items for next Agenda:**

*(Please note that the Council is unable to make any formal decisions under this item).*

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

**The next meeting of Locking Parish Council will be on 2 March 2023 7.30pm**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*