



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking BS24 8AR
Telephone: 01934 820786 Email: clerk@lockingparishcouncil.co.uk

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

The **Meeting of Locking Parish Council's Assets and Amenities Committee**, will be held on Thursday **21 April 2022, Locking Parish Hall** commencing at **7.30pm** to which you are summoned to attend.

The following business to be transacted

Dawn Tremlett

Mrs Dawn Tremlett
Parish Council Clerk
12 April 2022

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion)*)

MATTERS FOR DECISION

4) Minutes:

- a) To receive and confirm the Minutes of the Assets & Amenities Committee meeting held on 17 March 2022

5) Reports/Updates on items in those Minutes which are not included on the Agenda

6) Finances:

- a) To receive and approve expenditure for Assets & Amenities Committee from 17 March 2022 to 31 March 2022
- b) To receive the Budgetary control report (01/04/2021 – 31/03/2022)
- c) To receive and approve expenditure for Assets & Amenities Committee from 1 April 2022 to 20 April 2022
- d) To receive the Budgetary control report (01/04/2022 – 20/04/2022)

7) Locking Skatepark Project:

- a) To receive and discuss Business Plan from Locking Skatepark Project Group – Mr B Stevens.
- b) To discuss and agree site allocation at OBR Playing Field.
- c) Subject to the above: To discuss and agree to form a steering group to work with the Skatepark Group and to conduct a community lead feasibility study.

8) Parish Hall – Alarm Systems: As Multi Security Services fitted the alarms - to agree to employ the company's monitoring system for all alarms.

9) Decoration of main hall walls - Due to the contractor not being able to start the works:
To receive new quotations for the redecoration of the main hall walls.

10) The Park boundary fence line: Update from the Clerk and given the new information received to decide new course of action.

11) The Park Trees: To consider reducing the height of the trees nearest the Parish Hall

12) OBR Tree Survey: Identifying location of the trees within the survey - To receive update from Cllr Tremlett and Cllr Ashdown and decide to implement any actions highlighted from survey

13) OBR Attenuation Pond: To agree to the clearing out of rubbish from the pond by either volunteers or to employ a company to undertake this service.

14) Allotments: to consider purchasing small signage with plot numbers to define plots

15) The Spinney – North Somerset Council - Refurbishment of the fence line on the other side from Locking Primary School to exclude entry – Correspondence from PROW Officer – To decide to take any action with regards to the suggested refurbishment.

16) Clerk's Report, Correspondence & Items for next Agenda:

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

The next meeting of Locking Parish Council's Assets and Amenities Committee will be at 7:30pm on the 19 May 2022.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.