



# **LOCKING PARISH COUNCIL**



The Parish Hall, Grenville Avenue, Locking BS24 8AR  
Telephone: 01934 820786 Email: clerk@lockingparishcouncil.co.uk

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

The first **Meeting of Locking Parish Council's Assets and Amenities Committee**, will be held on **Monday 17<sup>th</sup> January 2022, Locking Parish Hall** commencing at **7.00pm** to which you are summoned to attend.

The following business to be transacted

*Dawn Tremlett*

Mrs Dawn Tremlett  
Parish Council Clerk  
10 January 2022

## **AGENDA**

### **MATTERS FOR DECISION**

- 1) To Elect a Chairman
- 2) To Elect a Vice-Chairman
- 3) To receive Apologies for absence and to approve reasons where appropriate.
- 4) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

### **PUBLIC PARTICIPATION**

- 5) To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)

### **MATTERS FOR DECISION**

#### **6) Minutes:**

- a) To receive and confirm the Minutes of the Estates Committee meeting held on 21 October 2021
- b) To receive and confirm the Minutes of the Hall, Park & Green Committee meeting held on 18 November 2021

#### **7) Reports/Updates on items in those Minutes which are not included on the Agenda**

**8) Finances:**

- a) To receive and approve expenditure for Estates from 21<sup>st</sup> October 2021 to 14 January 2022
- b) To receive and approve expenditure for Hall, Park & Green from 18<sup>th</sup> November 2021 to 14 January 2022
- c) To receive the Estates Budgetary control report (01/04/2021 – 14/01/2022)
- d) To receive the HPG Budgetary control report (01/04/2021 – 14/01/2022)

**9) Location to site new dog bin E022.2.d – Update**

**10) Cleaner –** to consider employing a cleaner for the changing rooms

**11) Decoration of main hall walls:** To receive quotations for work.

**12) Book Exchange –** To consider setting up a book exchange area within the Parish Hall

**13) Clerk's Report, Correspondence & Items for next Agenda:**

*(Please note that the Council is unable to make any formal decisions under this item).*

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

**The next meeting of Locking Parish Council's Assets and Amenities Committee will be at 7:30pm on the 17 February 2022.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*