



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

Telephone 01934 820786

E-Mail: clerk@lockingparishcouncil.co.uk

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Committee by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.

To: All members of Locking Parish Council's Estates Committee

Dear Councillor

You are summoned to a **Meeting of Locking Parish Council's Estates Committee**, to be held at the Parish Hall, Grenville Avenue, Locking on **Thursday 21 October 2021** commencing at **7.30pm** when the following business will be transacted:

Dawn Tremlett

Mrs Dawn Tremlett
Parish Council Clerk
14 October 2021

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Committee
The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 2 minutes (to a maximum of 10 minutes total public participation at the Chairman's discretion).

MATTERS FOR DECISION

- 4) **Minutes of Meeting:** To confirm the minutes of the meeting held on 17 June 2021
- 5) **Finance:**
 - a) To approve the bi-monthly expenditure (17/06/21 to 20/10/21)
 - b) To note the Estates budgetary control report (01/04/21 to 20/10/2021)
 - c) To note the Estate Reserve budgetary control report (01/04/2021 to 20/10/2021)
- 6) **Reports:** To receive brief reports (if available (and take any actions if required)) from:
 - a) Parish Orderly
 - b) Dog Bin Coordinator
 - c) Ground Care Contractor
- 7) **Overseers: To appoint overseers** - 4 volunteers needed to share responsibilities
To receive reports from the Clerk for the following:
 - Playing Field/The Triangle
 - PROWS
 - Allotments
 - Open Spaces

8) Litter Bins: To receive estimates and agree to purchase 3 x litter bins for the playing field

9) Allotments – To receive estimates and agree to replace leaking water troughs

10) Community Orchard: To decide the following:

- a) Tree species and number to be planted
- b) When and where to plant
- c) Future maintenance for budget consideration

11) To receive and approve ESTIMATES for 2022/2023 including Capital Projects

12) Haywood Village FC – Request to install their own storage container at the Playing Field

13) Items for next Agenda

The next meeting of the Locking Parish Council Estates Committee 16th December 2021

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.