



# LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking BS24 8AR  
Telephone: 01934 820786 Email: clerk@lockingparishcouncil.co.uk

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council, Hall, Park & Green Committee:

Dear Councillors

The next **Meeting of the Hall, Park & Green Committee**, to be held in the **Parish Hall Grenville Avenue Locking on Thursday 16 September 2021** commencing at **7.30pm** to which you are summoned to attend when the following business to be transacted:

*Dawn Tremlett*

Mrs Dawn Tremlett  
Parish Council Clerk  
9 September 2021

## AGENDA

### MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

### PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 2 minutes (to a maximum of 10 minutes total public participation at the Chairman's discretion).*)
- 4) Minutes:
  - a) To receive and confirm the Minutes of the Council meeting held on 27 May 2021
- 5) To receive any update on items in those Minutes which are not included on the Agenda.
- 6) Finances:
  - a) To receive and approve the receipts and payments (27/05/2021 to 15/09/2021)
  - b) To receive and note the budgetary control report (01/04/2021 to 15/09/2021)
- 7) Reports: To receive reports (if available) and discuss/decide on any action to be taken
  - a) Parish Orderly
  - b) Cleaning contractor
  - c) Grounds care contractor

**8) Kitchen – To agree the following maintenance expenditure:**

- a) Repair to work tops – to receive costing from Cllr Ashdown and agree expenditure
- b) Dishwasher – to receive costing to replace the old dishwasher and agree expenditure

**9) Repairs to Stage Area – to receive quotations for the repairs to ceiling, install new hatch into roof space, replace damaged ceiling to corridor, install hand rail to steps leading under stage.**

**10) Replacement of rear doors under stage – to receive cost for replacement of double doors and fit security locks**

**11) Park – Annual RoSPA Playground Inspection – Report circulated – Update from the Clerk**

**12) Project 2021/22 - Car Park Lighting – Solar lighting - Information and costings from the Clerk**

**13) Hire of Parish Hall – Request from FOLS for the hire of hall and car park area on 10 October 10am-1pm for charity clothes drive – to consider giving the hire free of charge**

**14) Items for next Agenda**

**The next meeting of Locking Parish Council Hall, Park & Green Committee will be at 7:30pm on 18 November 2021.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*