



# LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR

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Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Committee by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.

## To: All members of Locking Parish Council's Estates Committee

Dear Councillor

You are summoned to a **Meeting of Locking Parish Council's Estates Committee**, to be held at the Parish Hall, Grenville Avenue, Locking on **Thursday 17<sup>th</sup> June 2021** commencing at **7.30pm** when the following business will be transacted:

*Dawn Tremlett*

Mrs Dawn Tremlett  
Parish Council Clerk  
8<sup>th</sup> June 2021

### AGENDA

#### MATTERS FOR DECISION

- 1) To elect a Chairman
- 2) To elect a Vice- Chairman
- 3) To receive Apologies for absence and to approve reasons where appropriate.
- 4) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

#### PUBLIC PARTICIPATION

- 5) To receive and hear any person who wishes to address the Committee

*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 2 minutes (to a maximum of 10 minutes total public participation at the Chairman's discretion).*

#### MATTERS FOR DECISION

- 6) **Minutes of Meeting:** To confirm the minutes of the meeting held on 19 April 2021
- 7) **Finance:**
  - a) To approve the bi-monthly expenditure (15/04/21 to 16/06/21)
  - b) To note the budgetary control report (01/04/21 to 16/06/2021)
- 8) **Reports:** To receive brief reports (if available (and take any actions if required)) from:
  - a) Parish Orderly
  - b) Dog Bin Coordinator
  - c) Ground Care Contractor
- 9) **Overseers:** To receive reports for the following:
  - Playing Field/The Triangle
  - PROWS
  - Allotments
  - Open Spaces

**10) Insurance for Water Bowser - update**

**11) Storage Container:**

- a) To note that if agreed, expenditure would be taken from Estate Reserves for the current Financial Year
- b) To decide on location of storage container and consider whether planning permission may be required – if this is the case to agree cost for planning permission
- c) To receive quotations for the purchase of a storage container to store the water bowser and any other equipment

**12) Community Orchard: To decide the following:**

- a) Tree species and number to be planted
- b) When and where to plant
- c) Future maintenance for budget consideration

**13) Triangle Lease Rent:** Cllr Keate requested that the rent for the Triangle be discussed

**14) Next meeting of the Estates Committee** – Due to no meetings held in August and the next scheduled date for meeting is 21 October 2021 – members to consider whether a meeting be called in September due to the lengthy period between meetings

**15) Items for next Agenda**

**The next meeting of the Locking Parish Council Estates Committee to be confirmed**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.