



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking BS24 8AR
Telephone: 01934 820786 Email: clerk@lockingparishcouncil.co.uk

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

The next **Meeting of Locking Parish Council**, will be held inline via **ZOOM** on **Thursday 1st April 2021** commencing at **7.00pm** to which you are summoned to attend. Details for logging in to the virtual meeting have been passed to Councillors and will be posted online to encourage public participation. To join the meeting:

<https://zoom.us/j/91861019301?pwd=c3RzNG5vL3dTWw0rVUc3SVJoMUVOQT09>

Meeting ID: 918 6101 9301

Passcode: 658129

The following business to be transacted

Dawn Tremlett

Mrs Dawn Tremlett
Parish Council Clerk
25 March 2021

AGENDA

MATTERS FOR DECISION

- 1) **To receive Apologies for absence and to approve reasons where appropriate.**
- 2) **To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.**
- 3) **Co-option: There are 2 ordinary vacancies on Locking Parish Council following the 2019 Elections and 2 casual vacancy following a resignation from one Cllr and a disqualification from one Cllr.**
The Parish Council is under a duty to fill these vacancies by co-option.
To receive written application(s) for the office of Parish Councillor and to co-opt a candidate(s) to fill the existing vacancy following an interview with potential candidate(s).

PUBLIC PARTICIPATION

- 4) **To receive and hear any person who wishes to address the Council, upon prior notice being received** (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)
 - a) Unitary Cllr/Liaison Officer Report
 - b) Police Report
- 5) **LPFC – Locking Park Youth are proposing to submit a joint small grant application to the Football Foundation cover 75% of the cost of the new posts needed for them to play u13s football next season.**
LPC to cover the following costs:
 - 25% of total cost for new 24 x 8ft goals = £206
 - Marking/lining new pitch
 - Removal/disposal of existing goals and installing new goals. Volunteers would need to assist with installation

6) Minutes:

- a) To receive and confirm the Minutes of the Council meeting held on 4th March 2021
- b) To receive and confirm the Minutes of the Council meeting held on 10th March 2021
- c) To receive and confirm the Minutes of the Council meeting held on 23rd March 2021

7) Finances:

- a) To receive and approve monthly expenditure from 1st March 2021 to 31st March 2021
- b) To receive and note the Bank Reconciliation for February 2021,
- c) To receive and agree any Grant applications
- d) To receive ALCA Annual Subscription Invoice £686.65
- e) Goodwill cheque for £100 for the community re disruption caused by works at The Bury

8) Chairman's Report

9) Regular Reports: To receive and note the following regular reports:

- a) CPRE;
- b) Locking Parklands Stakeholders.

10) Planning (applications can be viewed via North Somerset Council Planning Applications website):

- a) **21/P/0698, Flowerdown Estate, Locking** – see work schedule (previously circulated).
- b) **21/P/0513/FUH 15 Manor Gardens Locking** – Demolition of existing conservatory and proposed erection of a single storey side extension and associated works
- c) **21/P/0776/AOC Locking Moss Land West of Locking Parklands** - Discharge of condition No.7 Construction and phasing, No.8 cemp, No.22 external lighting, No.23 access and parking, No.25 remediation, No.28 energy efficiency, No.30 materials – buildings, No.31 materials – hard surfaces and No.33 sub station at Locking Mosslands on application 16/P/1881/OT2
- d) **Update from Planning Working Group:**
 - i. **41 Old Banwell Road** – Update from Cllr Roberts, Cllr Prosser

11) Annual Meeting of the Parish Council – Venue to be agreed, if lockdown restrictions are eased.

12) Annual Parish Assembly – Depending on Lockdown Restrictions to be held via Zoom on 29 April or To consider rescheduling date

13) Schedule of Meetings for 21/22

14) To receive recommendations from the Finance Committee – review of the following documents:

- a) Financial Regulations
- b) Risk Assessment – Financial and Management

15) Barrier on footpath ETR Parkside – To consider a proposal from Cllr Keate

16) ICT – Equipment Purchase as per Min Ref C246f – to receive recommendations from ICT Working Group:

- a) To agree to carry forward the ICT project
- b) As funds allocated was not used during F/Y 2020/21 To agree to set funds aside from Project 21/22 balance to continue with the ICT project
- c) To receive quotation for purchase of 6 devices
- d) To receive the scheme for roll out of devices and associated policy/user agreement draft documents

17) Parish Hall:

- a) To receive a proposal and costings from Cllr Ashdown to replace kitchen Sink
- b) To receive a proposal from Cllr Ashdown to paint the flower tubs at the Hall

18) Co-op – to receive details of donation from the Co-op

19) NALC Planning and Power Event – Have a say on keeping Planning local and keeping the voice of local communities in the planning system - cost per place £38.93

20) The Spinney – to receive correspondence from NSC and decide next steps

21) Staff Safety – To receive recommendations from ICT Working Group for equipment and costings.

22) Flooding/Drainage - Update from Cllr Prosser

23) Locking Community Volunteer Support Group – Update from Cllr Roberts

24) Clerk's Report, Correspondence & Items for next Agenda:

(Please note that the Council is unable to make any formal decisions under this item).

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

The next meeting of Locking Parish Council will be at 7:30pm on the 6 May 2021.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.